

Northwest Species at Risk Committee: Minutes

**Town of High Level Office
High Level, AB**

Wednesday, May 1, 2018 at 4:00 p.m.

- PRESENT:** Lisa Wardley Chair, Deputy Reeve, Mackenzie County
Terry Ungarian Reeve, County of Northern Lights
Mike Morgan Councillor, Town of High Level
Linda Halabisky Councillor, County of Northern Lights
Miron Croy Councillor, Clear Hills County
Jacquie Bateman Councillor, Mackenzie County
Jessica Juneau Councillor, Town of Rainbow Lake
Amber Bean Councillor, Clear Hills County
Sunni-Jeanne Walker Councillor, Town of Manning
- REGRETS:** Crystal McAteer Vice Chair, Mayor, Town of High Level
Eric Jorgensen Councillor, Mackenzie County
Michelle Farris Mayor, Town of Rainbow Lake
Chris Mitchell Councillor, Town of Rainbow Lake
- ADMINISTRATION:** Dan Fletcher CAO, Town of High Level
Hayley Gavin Regional Land Use and Environmental Project
Manager/ Recording Secretary, Town of High
Level
Laura Braun Administrative Assistant, Mackenzie County
- ALSO PRESENT:** Diana McQueen DMC Consulting (via teleconference)
Terry Jessiman Councillor, Town of High Level
Henry Enns Member of the public

MOTION

1. Call to Order

Lisa Wardley called the meeting to order at 4:12 p.m.

2. Adoption of the Agenda

18-05-001

MOVED by Mike Morgan

That the agenda be adopted with the following addition:

7. Henry Enns Delegation at 5:00 p.m.

CARRIED

3. Adoption of the Minutes

18-05-002

MOVED by Miron Croy

That the minutes from the March 28, 2018 NWSAR Committee meeting be adopted as presented.

CARRIED

4. Budget Update

Administration provided an overview of the 2018 budget (handout); this template will be used for the remainder of 2018.

The 2018 budget is inclusive of all NWSAR members and associated members contributions.

18-05-003

MOVED by Terry Ungarian

That Town of High Level develop and send a letter to Mackenzie County; requesting full financial disclosure of all revenues and expenses for NWSAR from June 2016 – December 2017, for the next NWSAR meeting on June 19, 2018.

CARRIED

5. ACP Grant Update

Jessica Juneau arrived 4:34 p.m.

18-05-004

MOVED by Sunni-Jeanne Walker

That administration contact all industry stakeholders asking to partner with NWSAR to gain access to works already completed through the LuSEE project.

CARRIED

6. Communications Plan

a) Items to be Completed In-house

Administration should revise wording under the *Influencing the Federal government* section of the communications plan. Make it clear that administration is conducting an admin review of recourse required if an Emergency Protection Order is put in place, etc.

b) DMC Consulting and RSG Consulting Quote

18-05-005

MOVED by Jessica Juneau

That NWSAR approves up to \$20,000 in professional fees for ongoing engagement with federal MPs, MLAs, Alberta, Northwest Territories and British Columbia governments, and for meetings during FCM's annual conference.

That NWSAR approves up to \$5,000 for promotional printed materials during the above engagement.

CARRIED

Lisa Wardley called a meeting recess at 4:50 p.m.

c) Administration Point-of-Contact During May 2018

Lisa Wardley reconvened the meeting at 5:12 p.m.

The administrative point-of-contact for May 2018 is Byron Peters.

7. Henry Enns Delegation

Introductions from all NWSAR representatives.

Henry Enns provided an overview of a letter he had written to the Editor of the local paper, dated May 2nd, which he decided not to send.

Terry Jessiman arrived at 5:28 p.m.

Terry Jessiman left the meeting at 5:46 p.m.

8. FCM Annual Conference

a) NWSAR Meetings

Scheduling meetings will be dependant on the success of the caribou Ottawa delegation occurring this week with the Government of Alberta.

b) Resolution

In order for our resolution to qualify as emergent, we must draft a

national issue, which is time-sensitive.

18-05-006 **MOVED** by Mike Morgan

To accept the draft resolution (handout), as amended, to be submitted to FCM as an emergent resolution for the 2018 annual conference.

CARRIED

c) Resolution Support

18-05-007 **MOVED** by Linda Halabisky

That NWSAR supports the administrative plan to garner support for emergent FCM resolution.

CARRIED

9. FRIAA Grant

a) Information

Administration provided an overview of FRIAA FRIP grant funding information – included in the package.

b) Global Restoration Updated Quote

18-05-008 **MOVED** by Terry Ungarian

That administration receives an updated quote and confirms all details of the scope of work with third party contractors, for the FRIAA FRIP Grant application.

CARRIED

Mike Morgan left the meeting at 7:03 p.m.

c) ABMI Conference Call

Administration could partake in a call with ABMI to explore what opportunities there are to partner with them for research, through grant funding.

d) FRI Research Conference Call

18-05-009 **MOVED** by Amber Bean

That administration explores opportunities to partner with multiple research institutions for future research projects, which maximize FRIAA FRIP funding.

CARRIED

Henry Enns left the meeting at 7:06 p.m.

Lisa Wardley called a meeting recess at 7:09 p.m.

Sunni-Jeanne Walker left the meeting at 7:15 p.m.

10. Government of Alberta Ottawa Delegation

Lisa Wardley reconvened the meeting at 7:23 p.m.

Administration provided an overview of the caribou delegate's trip to Ottawa with the Government of Alberta.

a) Presentations: Slide Deck and Notes

11. Terms of Reference

Received for information purposes.

a) Financial Terms of Reference

18-05-010 **MOVED** by Amber Bean

That NWSAR accepts the financial Terms of Reference, and that administration provides a copy to NWSAR partner municipalities.

CARRIED

12. Committee Member Updates

13. Next Meeting Date(s)

18-05-011 **MOVED** by Jacquie Bateman

That the next NWSAR meeting date will be:

❖ Tuesday June 19, 2018 @ 4:00pm at Town of High Level

CARRIED

14. Adjournment

18-05-012

MOVED by Lisa Wardley

That the Northwest Species at Risk Committee meeting be adjourned at 7:55 p.m.

CARRIED

These minutes were adopted this _____

Lisa Wardley, Chair