

**Northwest Species at Risk Committee: Minutes**

**Town of High Level Office  
High Level, AB**

**Tuesday, September 18, 2018 at 11:00 a.m.**

**PRESENT:** Lisa Wardley Chair, Deputy Reeve, Mackenzie County  
Crystal McAteer Vice Chair, Mayor, Town of High Level  
Eric Jorgensen Councillor, Mackenzie County  
Terry Ungarian Reeve, County of Northern Lights  
Linda Halabisky Councillor, County of Northern Lights  
Jacquie Bateman Councillor, Mackenzie County  
Jessica Juneau Councillor, Town of Rainbow Lake  
Sunni-Jeanne Walker Councillor, Town of Manning  
Amber Bean Councillor, Clear Hills County

**REGRETS:** Miron Croy Councillor, Clear Hills County  
Mike Morgan Councillor, Town of High Level  
Michelle Farris Mayor, Town of Rainbow Lake  
Chris Mitchell Councillor, Town of Rainbow Lake

**ADMINISTRATION:** Byron Peters Deputy CAO, Mackenzie County  
Dan Fletcher CAO, Town of High Level  
Hayley Gavin Regional Land Use and Environmental Project  
Manager/ Recording Secretary, Town of High  
Level

**ALSO PRESENT:** Diana McQueen DMC Consulting (via teleconference)  
Brendan Powell Councillor, M.D. of Opportunity  
Maarten Braat Alberta Beef Producers

**MOTION** **1. Call to Order**

Lisa Wardley called the meeting to order at 11:10 a.m.

Eric Jorgenson joined the meeting via teleconference at 11:10 a.m.

**2. Adoption of the Agenda**

**18-09-001** **MOVED** by Linda Halabisky

That the agenda be adopted with the following additions:

9.c. Wood Bison

13.a. Global Restoration

**CARRIED**

**3. Acronyms Reference Page**

Received for information purposes.

**4. Adoption of the Minutes**

**18-09-002**

**MOVED** by Sunni-Jeanne Walker

That the (discussion notes) minutes from the August 1, 2018 NWSAR Committee meeting be adopted as presented.

For future reference, minutes to respective Councils will contain meeting motions only.

**CARRIED**

**5. 17<sup>th</sup> North American Caribou Workshop**

**6. Nature Conservancy of Canada and Ducks Unlimited Canada**

Received for information purposes.

**7. NWSAR Minster Sohi and ADM Evans' Letters**

Received for information purposes.

**8. Review of Section 11 Conservation Agreements and SARA**

**18-09-003**

**MOVED** by Linda Halabisky

That administration review the options for entering into a Section 11 conservation agreement with the Federal government for the recovery of Boreal Woodland Caribou, in Northwest Alberta.

**CARRIED**

**9. NW Pilot Project Update**

Eric Jorgensen left the meeting via teleconference and joined the

meeting at 12:06 p.m.

**a. ABMI Quote for NW Pilot Project Services**

Lisa Wardley called a meeting recess at 12:57 p.m.

Maarten Braat joined the meeting at 1:27 p.m.

**b. fRI Research Quote for NW Pilot Project Services**

Lisa Wardley reconvened the meeting at 1:32 p.m.

Administration received an email from fRI Research explaining why they cannot provide a methodology and cost estimate at this time:

1. Their business model is partner-based. Projects are developed in conjunction with partners, based upon their needs.
2. They have concerns that the proposed outcomes cannot be achieved to a high scientific standard using the proposed methodology (the camera component is the issue here).
3. The scale of the project would require significant time to build the partnerships necessary to the work properly.

**c. Wood Bison**

**10. NW Pilot Project Funding and Partners/Project Support Discussion**

Email invite for all Chief and Council of local First Nations to every NWSAR meeting.

Bob Fleet, VP at Tolko – Caribou Range Plan Initiative

18-09-004

**MOVED** by Lisa Wardley

That NWSAR participate in a Caribou Range Plan initiative with Tolko and Alberta Environment and Parks, for a Northwest Alberta caribou herd.

**CARRIED UNANIMOUSLY**

**11. NWSAR Budget Report**

18-09-005

**MOVED** by Lisa Wardley

That administration sends letters to NWSAR municipalities requesting summaries of all contributions towards, and expenses incurred for NWSAR activities.

**CARRIED**

Mackenzie County did not contribute \$50,000 for NWSAR's 2018 budget, as a result of MC continuing to pay NWSAR's contracted consulting fees and larger financial contributions in previous years.

**18-09-006**

**MOVED** by Amber Bean

That Mackenzie County provides the Town of High Level with in-kind receipting; evidence of NWSAR contributions via payment of NWSAR consulting fees.

**CARRIED**

**18-09-007**

**MOVED** by Jessica Juneau

That administration sends letters to each NWSAR municipality to contribute a minimum of \$50,000 in their 2019 budget for NWSAR.

**CARRIED**

**12. ESRI ArcMap Software License Quotes**

**TABLED** until the next NWSAR meeting.

**13. Research Paper: Request for Permission to use NWSAR Data**

**18-09-008**

**MOVED** by Sunni-Jeanne Walker

That administration develop a data release agreement between NWSAR and Hayley Gavin, for NWSAR's stakeholder engagement data.

**CARRIED**

**a. Global Restoration**

Amber Bean left the meeting at 3:07 p.m.

**18-09-009**

**MOVED** by Crystal McAteer

That administration sends a letter thanking Global Restoration for their interest in working with NWSAR; declining to participate at this time.

**CARRIED**

**14. Committee Member Updates**

NWSAR members available to attend the October 4<sup>th</sup> meeting:

Linda Halabisky  
Sunni-Jeanne Walker  
Amber Bean  
Jessica Juneau  
Terry Ungarian  
Crystal McAteer  
Lisa Wardley  
Byron Peters  
Eric Jorgensen  
Hayley Gavin

**15. Terms of Reference**

Received for information purposes.

**16. Next Meeting Date(s)**

**18-09-010**

**MOVED** by Lisa Wardley

That the next NWSAR meeting dates will be:

- ❖ Thursday October 18th @ 3:30 p.m. at Town of High Level
- ❖ Tuesday December 4th @ 11:00 a.m. at Town of High Level

**CARRIED**

**17. Adjournment**

**18-09-011**

**MOVED** by Crystal McAteer

That Northwest Species at Risk Committee meeting be adjourned at 3.36 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_ day of \_\_\_\_\_ 2018

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Lisa Wardley, Chair

Approved