

Northwest Species at Risk Committee: Agenda

**Town of High Level Office
High Level, AB**

Tuesday, December 4, 2018 at 11:00 a.m.

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes Page 3
4. Elections: a) Chair b) Vice Chair
5. NWSAR Committee Membership
 - a. Town of Manning Letter Page 7
 - b. Increase Member and/or Associate Membership?
6. Budget Update Page 9
 - a. Unapproved Committee Expenses Page 11
 - b. Municipal Contributions and Expenses Page 13
7. 17th North American Caribou Workshop Debrief Discussion
8. NW Pilot Project Update
9. Multi-Stakeholder Caribou Range Plan Initiative Update
10. RFD: 6-Month Action Plan Page 15
11. Wood Buffalo National Park Action Plan – NWSAR Response?
- 12.
- 13.
14. For Information Page 19
15. Committee Member Updates: (Short) Round Table Discussion

- | | |
|--|---------|
| 16. Terms of Reference: For Information | Page 21 |
| 17. Acronyms Reference Page: For Information | Page 25 |
| 18. Next Meetings Date(s) | |
| 19. Meeting Adjournment | |

Northwest Species at Risk Committee: Minutes

**Town of High Level Office
High Level, AB**

Thursday, October 18, 2018 at 3:30 p.m.

- PRESENT:**
- | | |
|---------------------|---|
| Lisa Wardley | Chair, Deputy Reeve, Mackenzie County |
| Crystal McAteer | Vice Chair, Mayor, Town of High Level |
| Eric Jorgensen | Councillor, Mackenzie County |
| Terry Ungarian | Reeve, County of Northern Lights |
| Linda Halabisky | Councillor, County of Northern Lights |
| Jacque Bateman | Councillor, Mackenzie County |
| Sunni-Jeanne Walker | Councillor, Town of Manning |
| Amber Bean | Councillor, Clear Hills County |
| Miron Croy | Councillor, Clear Hills County |
| Mike Morgan | Councillor, Town of High Level |
| Jessica Juneau | Councillor, Town of Rainbow Lake (via teleconference) |
- REGRETS:**
- | | |
|------------------|----------------------------------|
| Tanya Lindley | Councillor, Town of Rainbow Lake |
| Jason Ruecker | Reeve, Clear Hills County |
| Keith Hutchinson | Councillor, Town of Manning |
- ADMINISTRATION:**
- | | |
|--------------|---|
| Byron Peters | Deputy CAO, Mackenzie County |
| Hayley Gavin | Regional Land Use and Environmental Project Manager/Recording Secretary, Town of High Level |
- ALSO PRESENT:**
- | | |
|---------------|-------------------------------------|
| Diana McQueen | DMC Consulting (via teleconference) |
|---------------|-------------------------------------|

MOTION

1. Call to Order

Lisa Wardley called the meeting to order at 3:36 p.m.

2. Adoption of the Agenda

18-10-001

MOVED by Linda Halabisky

That the agenda be adopted with the following addition:

10. Northwest Grizzly Bear Team

CARRIED

3. Acronyms Reference Page

Received for information purposes.

4. Adoption of the Minutes

18-10-002

MOVED by Mike Morgan

That the minutes from the September 18, 2018 NWSAR Committee meeting be adopted with the amendment of **MOTION 18-09-006** to read as follows:

That Mackenzie County provides the Town of High Level with in-kind receipting in-lieu of NWSAR budget contributions for 2018, and moving forwards.

CARRIED

5. October 4th NWSAR Minutes: Meeting Debrief and Actions

18-10-003

MOVED by Miron Croy

That the minutes from the October 4, 2018 Exploring Northwest Collaborative Working Opportunities be accepted for information.

CARRIED

6. 17th North American Caribou Workshop

Meetings scheduled with:

- Chris Warkentin MP @ 4:30 p.m. on October 30th at the Valour Building (Arnold Viersen MP will also try to attend this meeting)
- Joe Crocker during the conference (date and time TBC)
- **ADM Dr. Martine Dubuc @ 2:45 p.m. on October 31st
- **Matt Gemmel @ 12:00 p.m. on October 31st

*Note: ** still requires confirmation*

Meeting confirmed with Derek Nighbor, FPAC CEO @ 5:00 p.m. on November 1st.

a. Poster Presentation

NWSAR members reviewed the two draft posters developed by administration and confirmed to move forward with alterations. Administration to see poster for all amendments.

Mike Morgan left the meeting at 4:32 p.m.

Lisa Wardley called a meeting recess at 4:53 p.m.

Lisa Wardley reconvened the meeting at 5:02 p.m.

7. NW Pilot Project Update

18-10-004

MOVED by Eric Jorgensen

That administration develop and send a letter requesting a meeting with Deputy Minister Yee and Deputy Minister Corbould, during RMA's 2018 Fall Convention in Edmonton.

CARRIED

Mike Morgan rejoined the meeting at 5:15 p.m.

8. Industry Caribou Range Plan Initiative

Diana McQueen joined the meeting via teleconference at 5:36 p.m.

Administration will review and add to the draft list of stakeholders per caribou range and schedule another teleconference with Tolko for further discussion.

9. RFD: ESRI ArcGIS Software License

18-10-005

MOVED by Crystal McAteer

That NWSAR direct administration to purchase an ArcGIS Desktop Basic Single-use 1-year Term License and an ArcGIS Spatial Analyst for Desktop Single-use 1-year Term License for a total of \$2,370 (Two-thousand, Three-Hundred and Seventy Dollars).

CARRIED

Crystal McAteer left the meeting at 5:51 p.m.

10. Northwest Grizzly Bear Team Discussion

Crystal McAteer rejoined the meeting at 5:54 p.m.

18-10-006 **MOVED** by Eric Jorgensen

That Administration request the Northwest Grizzly Bear Team to amend the Terms of Reference to include municipal representation with Sunni-Jeanne Walker as the appointed member.

CARRIED

Lisa Wardley called a meeting recess at 5:59 p.m.

Lisa Wardley reconvened the meeting at 6:08 p.m.

11. Committee Member Updates

Short round-table discussion.

12. Terms of Reference

Received for information purposes.

13. Next Meeting Date(s)

18-10-007 **MOVED** by Lisa Wardley

That the next NWSAR meeting date will be:

- ❖ Tuesday December 4th @ 11:00 a.m. at Town of High Level

CARRIED

14. Adjournment

18-10-008 **MOVED** by Lisa Wardley

That Northwest Species at Risk Committee meeting be adjourned at 6.33 p.m.

CARRIED

These minutes were adopted this ____ day of _____ 2018

Lisa Wardley, Chair

Town of Manning

BOX 125
MANNING, ALBERTA
TOH 2M0
Tel: (780) 836-3606
Fax: (780) 836-3570
[E-MAIL: info@manning.ca](mailto:info@manning.ca)



October 29, 2018

Alberta NWSAR Committee
Town of High Level
10511 — 103rd Street
High Level, AB. TOH 1Z0

Attn: Dan Fletcher

RE: Town of Manning Financial Support for Northwest Species at Risk Committee

As we are approaching budget time, Motion 18-13338 states that the Town of Manning will no longer be financially supporting the Northwest Species at Risk committee. If representation from the Town of Manning is still requested, please reply and Council will appoint a representative.

If you require further information, please do not hesitate to call or email.

Sincerely,
Town of Manning

A handwritten signature in blue ink, appearing to read "Chris Melnyk".

Chris Melnyk
Interim Chief Administrative Officer

cc: Byron Peters

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

NORTHWEST SPECIES AT RISK COMMITTEE

For the 10 Months Ended October 31, 2018

COMMITTEE MEMBER CONTRIBUTIONS

Town of High Level	\$ 50,000	
Clear Hills County	50,000	
County of Northern Lights	50,000	
Town of Rainbow Lake	5,000	
MD of Opportunity	1,000	
Northern Sunrise County	1,000	
Town of High Prairie	1,000	
Big Lakes County	1,000	
MD of Fairview	1,000	
County of Grande Prairie	1,000	161,000

EXPENSES

Salaries and Wages	64,978	
Contracted Services	14,504	- 79,482

UNSPENT CONTRIBUTIONS

\$ 81,518

COMMITTED EXPENSES FOR REMAINDER OF 2018

- 18,633

BALANCE REMAINING

\$ 62,886

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

NORTHWEST SPECIES AT RISK COMMITTEE: 2018 Expenses up to October 31, 2018 MONTHLY SUMMARY

Month	Expense Type	Amount	Total	Description
January	NWSAR Lunch and Snacks	159.49		Committee Meeting January 29th
	Legal Fees	530.99		Legal Review of SARA
			690.48	
February	NWSAR Lunch and Snacks	123.70		Committee Meeting February 13th
	Legal Fees	40.00		Legal Review of SARA
	Legal Fees	3,450.00		LMIA Issue
			3,613.70	
March	Travel	1,392.25		Admin Flights: Calgary - High Level Return
	Accoommodation	269.64		Admin Accommodation: Mirage High Level
	NWSAR Lunch and Snacks	497.46		Committee Meeting March 6th
	NWSAR Lunch and Snacks	179.09		Committee Meeting March 28th
			2,338.44	
May	NWSAR Lunch and Snacks	251.06		Committee Meeting May 1st
			251.06	
June	NWSAR Lunch and Snacks	369.41		Committee Meeting June 19th
			369.41	
July	RSG & Co. Consultants	1,000.00		FCM Written Speaking Notes
			1,000.00	
August	NWSAR Lunch and Snacks	251.98		Committee Meeting August 1st
	Expense Claim	1,225.59		Admin: Calgary and Edmonton Meetings
	Howl Marketing Inc.	120.00		Hosting Website Domain (1-Year Term)
			1,597.57	
September	NWSAR Lunch and Snacks	290.81		Committee Meeting September 18th
			290.81	
October	Travel	618.21		Admin Flights: Calgary - Ottawa Return
	Conference Fees	630.00		Admin: North American Caribou Workshop
	Expense Claim	3,085.63		Admin: North American Caribou Workshop
	NWSAR Snacks	18.49		Committee Meeting October 18th
			4,352.33	
TOTAL EXPENDITURES		\$14,503.80		

NORTHWEST SPECIES AT RISK COMMITTEE: 2018 Expenses up to October 31, 2018

MEETING LUNCH/SNACKS:

Vendor	Amount	Date	Description
Independent	17.99	January 29, 2018	NWSAR Committee Meeting - snacks
Matt's Pizza	141.50	January 29, 2018	NWSAR Committee Meeting - lunch
Traditions Café	123.70	February 13, 2018	NWSAR Committee Meeting - lunch
Independent	32.46	March 6, 2018	High Level Open House - snacks
Traditions Café	465.00	March 6, 2018	NWSAR Committee Meeting - lunch
Matt's Pizza	135.09	March 28, 2018	NWSAR Committee Meeting - lunch
Independent	44.00	March 28, 2018	NWSAR Committee Meeting - snacks
Independent	43.22	May 1, 2018	NWSAR Committee Meeting - snacks
Subway	207.84	May 1, 2018	NWSAR Committee Meeting - lunch
Traditions Café	330.00	June 19, 2018	NWSAR Committee Meeting - lunch
Independent	39.41	June 19, 2018	NWSAR Committee Meeting - snacks
Traditions Café	229.10	August 1, 2018	NWSAR Committee Meeting - lunch
Independent	22.88	August 1, 2018	NWSAR Committee Meeting - snacks
Traditions Café	258.86	September 18, 2018	NWSAR Committee Meeting - lunch
Independent	31.95	September 18, 2018	NWSAR Committee Meeting - snacks
Independent	18.49	October 18, 2018	NWSAR Committee Meeting - snacks
	2,141.49		

TRAVEL - HAYLEY GAVIN:

Vendor	Amount	Date	Description
Central Mountain Air	898.00	March 5 - 7, 2018	Hayley Gavin - Edmonton to High Level and High Level to Edmonton airfare
Air Canada	494.25	March 5 - 7, 2018	Hayley Gavin - Calgary to Edmonton and Edmonton to Calgary airfare
Best Western	269.64	March 5 - 7, 2018	Hayley Gavin - accommodations
Hayley Gavin	1,225.59	August 15 - 20, 2018	Calgary and Edmonton NWSAR Meetings - mileage, meals, lodging
Hayley Gavin	3,085.63	October 24 - November 5, 2018	North American Caribou Workshop (Ottawa) - mileage, meals, lodging
WestJet	618.21	October 28 - November 3, 2018	North American Caribou Workshop (Ottawa) - travel
Wildlife Conservation Society of Canada	630.00	October 29 - November 2, 2018	North American Caribou Workshop (Ottawa) - conference fee
	7,221.32		

PROFESSIONAL FEES:

Vendor	Amount	Date	Description
RSG & Co. (2040706 AB)	1,000.00	April 12 - July 2, 2018	Writing: FCM speaking notes for the NWSAR resolution
Howl Marketing Inc.	120.00	August 29, 2018	Web development: hosting and domain (1 year)
Shores Jardine LLP	530.99	January 31, 2018	Legal review of Species at Risk Act
Shores Jardine LLP	40.00	February 1, 2018	Legal review of Species at Risk Act
McCuaig Desrochers LLP	3,450.00	February 2 - 26, 2018	LMIA issue
	5,140.99		

TOTAL EXPENDITURES \$ 14,503.80

NORTHWEST SPECIES AT RISK COMMITTEE: Summary of Financial Contributions 2016-2018

Municipality	2016	2017	2018	Total Contributions	2019
Clear Hills County	-		50,000	50,000	
County of Northern Lights	-	9,000	50,000	59,000	50,000
Mackenzie County	111,536	191,371	97,097	400,004	-
Town of High Level	-	25,000	50,000	75,000	50,000
Town of Manning	-	5,000	-	5,000	-
Town of Rainbow Lake	-			0	50,000
Associate Members	-	-	6,000	6,000	6,000
Total	111,536	230,371	247,097	589,004	156,000

NORTHWEST SPECIES AT RISK COMMITTEE: Summary of Financial Expenditures 2016-2018

Municipality	Clear Hills County	County of Northern Lights	Mackenzie County	Town of High Level	Town of Manning	Town of Rainbow Lake	Total
To Date*	Nov-22-2018	Aug-31-2018	Nov-23-2018	Nov-03-2018	Nov-22-2018		-
Honorarium	7,636.00	10,920.00	37,800.00	27,150.00	2,705.00		86,211.00
Mileage	-	7,873.65	24,193.66	5,700.61	766.81		38,534.73
Meals	-	571.00	4,530.00	1,204.75	766.81		7,072.56
Flights	-	818.45	-	1,420.24	-		2,238.69
Accommodations	1,435.61	1,814.90	-	2,528.49	766.81		6,545.81
Conference Fees	-	1,098.90	-	1,635.00	-		2,733.90
Staff Hours (\$)	75.00	-	510,440.00	45,312.49	-		555,827.49
Stakeholder Engagement	7,616.05	-	-	-	-		7,616.05
Wolf Bounty	1,750.00	4,095.00	79,868.07	-	-		85,713.07
Other	-	-	5,394.52	632.88	-		6,027.40
Total Municipal Expenditures	18,512.66	27,191.90	662,226.25	85,584.46	5,005.43	0.00	798,520.70
Contributions + Expenses	68,512.66	86,191.9	1,062,230.25	160,584.46	10,005.43	0.00	
TOTAL NWSAR EXPENDITURES	\$1,387,524.70						

To Date* Financial amounts are accounted for up to this date by the Municipality

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Committee Meeting
Meeting Date:	December 4, 2018
Presented By:	Byron Peters, NWSAR Admin
Title:	6-Month Action Plan

BACKGROUND / PROPOSAL:

Committee members and administration have had a variety of meetings and discussions over the last month. Answers received or, in some cases, not received have been significant, and administration believes that the committee needs to re-assess progress on certain items.

Here is a summary of key events and learnings since the last NWSAR meeting:

North American Caribou Workshop:

Key takeaways:

1. We are clearly not the caribou experts – people see and know this, but we are community experts.
2. Almost everyone influential at the conference knew about NWSAR – we need to build on this acknowledgement and push for socio-economic awareness and other measures to enhance our communities.
3. We need to look at scenario development – we should focus on influencing the ‘levers’ that are used for caribou protection
 - There should be opportunities to add levers that become more beneficial for socio-economic considerations.
 - a. Cannot continue to appose existing levers, but look at adding levers that favour rural communities?
 - b. Possibility to partner with other agencies to develop new levers?
4. We have not had sufficient First Nations considerations within our direction to date. Even without their active involvement in NWSAR, we can do better at proposing that they lead certain activities that we are advocating for – such as caribou rearing facilities.
5. If we (Canada) are going to make a commitment to caribou, we need to remain committed to caribou.
 - Solutions need to sustain through political cycles at all levels.

Author: B Peters **Reviewed by:** HG

6. 'Social Acceptability' needs to be determined prior to finalizing strategies and beginning reclamation – this is something that matches our mandate and is understood by government and ENGOs.

Meeting with MPs:

7. Ask the political parties to sign a pledge to active caribou/wildlife management, rather than protection areas. Push hard for commitments now, making this an election issue. If we angle this right, a party that doesn't agree to the pledge will look counterproductive to the commitment of protecting caribou. This tactic could work with both provincial and federal elections; starting with MLA candidates locally, then Alberta.

Meeting with DMs at RMA:

8. Strategic Hub is the name of the company that Mark Hubert owns/works for. The 'Joe Crocker' table will utilize Strategic Hub as the coordinator. The Tolko table may evolve into the Strategic Hub table, or it may be parked until the Strategic Hub table completes their mandate (which is narrower than Tolko's goals with their stewardship table).
9. Believe the feds are initiating this, because despite the rigid nature of the legislation, they are beginning to recognize that they need to bring people together if they want to see progress.
10. Current stewardship table is concerned that NWSAR is not a solutions based group.
11. Socioeconomic assessment is not community based, but industry based. (i.e. if there is no impact to Tolko or Norbord, then there is no forestry impact locally including the knock-on effect).
 - o We are welcome to pass along any community baseline info that we have to AEP.
12. New science would be welcomed, but should not be the focus of municipal efforts.
13. We are to be community leaders and ambassadors for solutions – science is a piece that fits within what should be a broader picture that we focus on.
14. In the South, the focus is to restore habitat and in the North the focus is to keep habitat from ever becoming that fragmented.

AEP Roundtable at RMA:

15. Province is engaged with Section 11 agreement discussions.
16. Local forestry (HL based) believe they have a plan in place that works for them.
17. Believe the feds are beginning to consider a multi-species approach to planning, but that 'intact forest' remains the key component.
18. Protected area gap analysis is being completed in other regions. When asked, AEP were not aware of anything like this for the NW region.

Other Significant News:

19. Tolko sent an invitation directly to the Town of High Level and Mackenzie County, requesting their participation on the stewardship table specifically to look at the Bistcho range. Hayley was appointed as the Town's representative, and Byron was appointed as the County's representative.

Author: BP Reviewed by: HG

20. No traction on the ABMI project in regards to funding. Everyone seems supportive of the concept but commitments are elusive.
21. Several off-the-record conversations have taken place where we have been strongly advised to take advantage of the next 6 months. This timeframe ties in with two significant events: 1. The provincial election and 2. The next Section 63 reporting period for unprotected critical habitat. Federal government, provincial UCP and NDP, all want to see movement on this file. The motivators are obviously different, but that shouldn't affect the outcome.
- Administration has been advised by multiple credible sources that NWSAR/municipalities need to take a tangible offer forward to the provincial government.

RECOMMENDED ACTIONS:

Motion 1:

That NWSAR proceed with pursuing the ABMI project on a proof-of-concept scale, working with other groups to identify a pilot project area and scope.

Motion 2:

That NWSAR request the Government of Alberta to begin both the Upper and Lower Peace Regional Plan planning processes, beginning with a protected area gap analysis and a robust socioeconomic assessment.

Motion 3:

That the NWSAR engage with other parties actively involved with caribou planning in order to develop additional levers to be used in caribou recovery efforts.

Motion 4:

That the NWSAR work with all member municipalities to create a comprehensive proposal to the Government of Alberta, which allows for significant progress towards caribou recovery in the Northwest ranges, while ensuring that economic opportunities are enhanced throughout the region.

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

Minister
of Natural Resources



Ministre
des Ressources naturelles

Ottawa, Canada K1A 0E4

NOV 19 2018

Ms. Lisa Wardley
Chair
Northwest Species at Risk Committee
4511 – 46 Avenue
Fort Vermilion, Alberta T0H 1N0

Dear Ms. Wardley:

Thank you for your correspondence of August 27, 2018, about Canada's commitments to the 2010 Convention on Biological Diversity and the impact that increased federal and provincial protected spaces may have on the Northwestern Alberta region.

As you are aware, provinces and territories have primary responsibility for the management of lands, natural resources and wildlife, including caribou. However, in 2012, the Government of Canada released a Recovery Strategy for the Woodland Caribou, Boreal population (*Rangifer tarandus caribou*), developed in consultation with provincial, territorial and Indigenous governments, which called upon provinces and territories to develop range plans to demonstrate how they would protect the threatened species' critical habitat within their jurisdictions. The development and publication of the Recovery Strategy was a requirement of the federal *Species at Risk Act*. The Government of Canada is now working with provinces and territories to advance these plans as well as other conservation measures.

We are working with Environment and Climate Change Canada to ensure that any potential federal actions related to boreal caribou take socio-economic impacts into account. In collaboration with provinces and territories, the federal government has established a national working group on boreal caribou to share information, expertise and best practices, and to inform federal socio-economic impact analysis. My department will continue to leverage our partnerships and industry expertise to support Environment and Climate Change Canada's impact analysis and advance species recovery, while maintaining the multiple socio-economic benefits of the natural resource sector. Our collective actions to support species at risk, including boreal caribou, must maximize recovery and minimize socio-economic impacts.

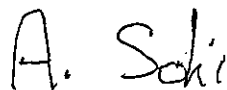
Canada⁺

Natural Resources Canada's science informs forest management and restoration standards, and helps predict the impact of climate change on caribou habitats with greater accuracy. Specifically, work is underway with the forest and oil and gas industries in Alberta to test new reforestation techniques on linear corridors and share best practices. Our government recognizes the importance of developing our resources in a sustainable manner that protects Canada's rich natural environment, respects the rights of Indigenous Peoples, and supports the resilience of natural resource industries. I will continue to work with my Cabinet colleagues to support Canada's natural resources sector.

As you may also be aware, the Senate has indicated that it will review the Bill C-69 legislation carefully and recommend amendments to the legislation. Rest assured that I have paid particular attention to submissions from Alberta's oil and gas stakeholders and I am working hard to ensure their input helps to inform Bill C-69's implementing regulations. In the end, Bill C-69's goal is to get good projects built under clear timelines. I look forward to working with you to achieve this.

I encourage you to contact Beth MacNeil, Assistant Deputy Minister, Canadian Forest Service, to share the perspectives of the municipalities your organization represents and to inform the impact analysis currently being conducted. She can be reached by email at beth.macneil2@canada.ca. I have also forwarded your correspondence to my colleague, the Honourable Catherine McKenna, Minister of Environment and Climate Change, who can best address your concerns regarding the need to engage local level governments on Canada's biodiversity targets and commitments.

Yours sincerely,

A handwritten signature in black ink that reads "A. Sohi". The signature is written in a cursive, slightly slanted style.

Amarjeet Sohi, P.C., M.P.

c.c.: The Honourable Catherine McKenna, P.C., M.P.
Minister of the Environment and Climate Change

TERMS OF REFERENCE

NORTHWEST SPECIES AT RISK COMMITTEE

Background:

The northwest region of Alberta encompasses high economic development value in a variety of natural resource sectors. Notwithstanding this, the region is requested to carry the highest burden of environmental protection of any other region within Alberta.

Current and proposed Provincial policy and strategies requires the Lower Peace Region to subsidize economic activity in other regions; to allow, both, the Federal and Provincial governments to achieve conservation targets for the natural environment. Cumulatively, multiple conservation initiatives and species at risk recovery strategies have the ability to negatively impact the rural communities of northwest Alberta.

We, the local tenants of this region have collaborated; in an attempt to secure smart economic growth, a sustained quality of life, and well-balanced environmental protection for our future generations. Through the use of optimal adaptive management, transparent stakeholder engagement, and effective environmental stewardship; we endeavour to achieve this purpose.

Purpose:

To collectively provide and share information, ideas and resources; relating to the continued and future prosperity of northwest Alberta. Instill effective regional adaptive management and transparency which allows all stakeholders to play a vital role in shaping our collective future. Develop tangible solutions founded upon an evidence-based approach, to ensure a balance of smart economic growth, a sustained quality of life, and an enhanced natural environment; for all of our businesses, communities and wildlife.

Responsibilities:

To ensure that any impending species recovery or conservation initiative, that has the ability to affect the smart growth of northwest Alberta; is prefaced with a thorough regional socio-economic impact analysis.

To proactively work with all other levels of government, including the First Nations; to create well-balanced working groups; with all key stakeholders relevant to impending conservation areas and species recovery.

Emphasizing that, northwest Alberta currently encompasses a vast amount of protected lands. Impending species recovery and conservation initiatives should aim to enhance

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

the value of these areas for species at risk recovery and biodiversity, rather than seeking to protect unjustifiable additional areas of land.

Structure:

Two councillors and an alternate appointed by each of the founding municipalities.

Alternates may attend all meetings.

Founding municipalities consist of:

- County of Northern Lights
- Mackenzie County
- Town of High Level
- Town of Rainbow Lake
- Clear Hills County
- Town of Manning

Associate membership is available to other municipalities. Associate members shall not have voting rights.

Mackenzie County is the administrative lead for the committee, with administrative support from each of the founding municipalities.

The administrative lead will prepare and provide the agenda for all meetings.

Meetings are open to the public as per Section 197 and Section 198 of the Municipal Government Act.

Meetings may, in part, be closed to the public if matters to be addressed are recognized under; Section 197(2) of the Municipal Government Act, and/or Division 2 – Part 1 of the Freedom of Information and Protection of Privacy Act.

The committee shall pursue grant opportunities to fund any larger projects, with Mackenzie County as the grant sponsor and/or lead.

Quorum and Costs:

Decisions shall be reached by consensus, consisting of two appointed members from each of the founding municipalities. Alternates shall not be considered for consensus unless standing in for an appointed member.

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

Meetings shall be hosted by the Town of High Level, at the Town of High Level Office, and meeting costs will be shared by the founding municipalities.

Each Municipality and other delegates are expected to cover the costs of their members. Additional costs, such as those derived from committee motions, will be subject to additional discussion and approval from each of the founding municipalities. All decisions reached by consensus; which are within the scope of the Terms of Reference, are binding upon all municipalities.

Associate members shall pay a \$1000 annual Associate Membership fee.

Communication:

An electronic data sharing forum will be created and maintained, with access for all of the committee members, and meetings will be scheduled quarterly, or as required by the Chair.

FINANCIAL TERMS OF REFERENCE

NORTHWEST SPECIES AT RISK COMMITTEE

Financial Responsibility:

The Town of High Level shall be the party responsible for administration and management of all financial matters relating to the Northwest Species at Risk Committee.

Funds held in trust by the Town of High Level will only be used to further the goals of the Northwest Species at Risk Committee. No funds will be released by the Town of High Level without approval by consensus of the Northwest Species at Risk Committee.

The Town of High Level will develop and maintain a budget report for the Northwest Species at Risk Committee which will provide all known revenues and expenses. At no time will the Town of High Level reimburse expenses incurred by the Northwest Species at Risk Committee that will exceed those funds held in trust for the Northwest Species at Risk Committee as described in the budget report.

In the event of dissolution of the Northwest Species at Risk Committee, any remaining funds held by the Town of High Level after all expenses due have been paid, will be returned to the funding partners as a proportional share of the amounts originally invested.

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

Acronyms Reference Page

ABMI: Alberta Biodiversity Monitoring Institute

ACA: Alberta Conservation Association

AEP: Alberta Environment and Parks

AER: Alberta Energy Regulator

AFPA: Alberta Forest Products Association

ALSA: Alberta Land Stewardship Act

AL-PAC: Alberta-Pacific Forest Industries Inc.

ATA: Alberta Trappers Association

AUMA: Alberta Urban Municipalities Association

AWA: Alberta Wilderness Association

BFN: Beaver First Nation

BCOGRIS: British Columbia Oil and Gas Research and Innovation Society

CAPP: Canadian Association of Petroleum Producers

CIF: Canadian Institute of Forestry

CBD: Convention on Biological Diversity

CPAWS: Canadian Parks and Wilderness Association

CPCA: Canadian Petroleum Contractors Association

COSEWIC: Committee on the Status of Endangered Wildlife in Canada

CWS: Canadian Wildlife Service

DMI: Daishowa-Marubeni International Ltd.

DTFN: Dene Tha' First Nation

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

DFMP: Detailed Forest Management Plan

DUC: Ducks Unlimited Canada

ECCC: Environment and Climate Change Canada

ESRI: Environmental Systems Research Institute

FCM: Federation of Canadian Municipalities

FMU: Forestry Management Unit

FPAC: Forest Products Association of Canada

fRI: Foothills Research Institute

GOA: Government of Alberta

GOC: Government of Canada

IUCN: International Union for Conservation of Nature

LARP: Lower Athabasca Regional Plan

LiDAR: Light Detection and Ranging

LRRCN: Little Red River Cree First Nation

LuSEE: The Land-use Social, Environmental, and Economic Decision Support System

MOU: Memorandum of Understanding

NRCan: Ministry of Natural Resources Canada

NCC: Nature Conservancy of Canada

NAEL: Northern Alberta Elected Leaders

NACW: North American Caribou Workshop

NPTC: North Peace Tribal Council

NWSAR: Northwest Species at Risk Committee

Northwest Species at Risk Committee
Administration Lead: Byron Peters, Mackenzie County

OECMs: Other Effective Area-Based Conservation Measures

OUV: Outstanding Universal Value

PAD: Peace-Athabasca Delta

PCA: Parks Canada Agency

PSAC: Petroleum Services Association of Canada

RMA: Rural Municipalities of Alberta

SARA: Species at Risk Act

SEA: Strategic Environmental Assessment

SFI: Sustainable Forestry Initiative

SMC: Southern Mountain Caribou

WBNP: Wood Buffalo National Park

WHS: World Heritage Site

Y2Y: Yellowstone to Yukon Conservation Initiative