

Northwest Species at Risk Committee: Minutes

**Town of High Level Office
High Level, AB**

Tuesday, December 4, 2018 at 11:00 a.m.

- PRESENT:** Lisa Wardley Chair, Councillor, Mackenzie County
Crystal McAteer Vice Chair, Mayor, Town of High Level
Eric Jorgensen Councillor, Mackenzie County
Terry Ungarian Reeve, County of Northern Lights
Linda Halabisky Councillor, County of Northern Lights
Amber Bean Councillor, Clear Hills County
Jessica Juneau Councillor, Town of Rainbow Lake
Miron Croy Reeve, Clear Hills County
Tanya Lindley Councillor, Town of Rainbow Lake
- REGRETS:** Mike Morgan Councillor, Town of High Level
Sunni-Jeanne Walker Councillor, Town of Manning
- ADMINISTRATION:** Byron Peters Deputy CAO, Mackenzie County
Hayley Gavin Regional Land Use and Environmental
Project Manager/ Recording Secretary, Town
of High Level
- ALSO PRESENT:** Diana McQueen DMC Consulting (via teleconference)
Ryleigh-Raye Wolfe Environmental Resources Planner,
Mackenzie County
Jacquie Bateman Member of the Public
Lyle Duperron Member of the Public

MOTION

1. Call to Order

Lisa Wardley called the meeting to order at 11:15 a.m.

Round table introductions for all new members.

2. Adoption of the Agenda

18-12-001

MOVED by Terry Ungarian

That the agenda be adopted with the following amendment and addition:

- 9. Re-name as *Tolko Stewardship Table Caribou Range Planning Initiative*
- 12. Peace River Regional District

CARRIED

3. Adoption of the Minutes

18-12-002

MOVED by Linda Halabisky

That the minutes from the October 18, 2018 NWSAR Committee meeting be adopted as amended (removal of alternate members from *Regrets*).

CARRIED

Diana McQueen joined the meeting at 11:28 a.m.

4. Elections

a. Chair

Byron Peters called for nominations for the position of NWSAR Chair for the period December 4, 2018 to October 2019.

First call: Terry Ungarian nominated Lisa Wardley

Second call: No further nominations

Third call: No further nominations

Lisa Wardley accepted the position of NWSAR Chair for the period December 4, 2018 to October 2019.

b. Vice Chair

Byron Peters called for nominations for the position of NWSAR Vice Chair for the period December 4, 2018 to October 2019.

First call: Linda Halabisky nominated Crystal McAteer

Second call: No further nominations

Third call: No further nominations

Crystal McAteer accepted the position of NWSAR Vice Chair for the period December 4, 2018 to October 2019.

5. NWSAR Committee Membership

a. Town of Manning Letter

18-12-003

MOVED by Crystal McAteer

That NWSAR sends a letter extending associate membership to the Town of Manning for a \$1,000 annual fee.

CARRIED

b. Increase Member and/or Associate Membership?

18-12-004

MOVED by Amber Bean

That administration creates a *One Drive* account to use for access to all NWSAR communications and correspondence.

CARRIED

Lisa Wardley recessed the meeting at 12:23 p.m.

Jacque Bateman joined the meeting at 12:31 p.m.

Lisa Wardley reconvened the meeting at 12:32 p.m.

18-12-005

MOVED by Amber Bean

That NWSAR accepts all discussed amendments to the Terms of Reference.

CARRIED

Lyle Duperron joined the meeting at 12:40 p.m.

18-12-006

MOVED by Eric Jorgensen

That NWSAR extend an invitation to MD of Opportunity to become a *Voting Member* of NWSAR.

CARRIED

18-12-007

MOVED by Jessica Juneau

That NWSAR extend invitations to all municipalities impacted by Northwest Caribou Ranges, including Red Earth Caribou Range, to become an *Associate Member* of NWSAR.

CARRIED

8. NW Pilot Project Update

NWSAR has had lots of discussion on the pilot project with many different interested parties, we have not received official support or financial commitments/funding for the project to date.

Lisa Wardley recessed the meeting at 12:56 p.m.

Lisa Wardley reconvened the meeting at 1:50 p.m.

6. Budget Update

a. Unapproved Committee Expenses

18-12-008

MOVED by Amber Bean

That NWSAR approve the attached schedule of expenses paid up until October 31, 2018 totalling \$14, 503.80.

CARRIED

b. Municipal Contributions

18-12-009

MOVED by Tanya Lindley

That NWSAR invoices Clear Hills County for \$9,000, which Clear Hills County committed to NWSAR in January 2018.

CARRIED

18-12-010

MOVED by Miron Croy

That NWSAR receives the budget update for information.

CARRIED

7. 17th North American Caribou Workshop Debrief Discussion

NACW attendees provided their highlights and key takeaways.
Lisa Wardley recessed the meeting at 3:18 p.m.

Lisa Wardley reconvened the meeting at 3:25 p.m.

10. RFD: 6-Month Action Plan

Diana McQueen left the meeting at 4:03 p.m.

Lyle Duperron left the meeting at 4:25 p.m.

Eric Jorgensen left the meeting at 4:25 p.m.

18-12-011

MOVED by Terry Ungarian

That NWSAR proceeds with pursuing the ABMI research project by developing NW Caribou Range Specific project proposals for delivery to stakeholders.

CARRIED

18-12-012

Jacque Bateman left the meeting at 4:31 p.m.

MOVED by Jessica Juneau

That NWSAR requests the Government of Alberta to begin both the Upper and Lower Peace Regional Plan planning processes, beginning with a protected areas gap analysis and a robust socio-economic assessment, and the Regional Advisory Committee meetings, local stakeholder engagement and consultation is to be held and completed locally.

CARRIED

18-12-013

MOVED by Miron Croy

That NWSAR engage with other parties actively involved with caribou range planning in order to develop additional levers to be used in caribou recovery efforts, including Regional Access Management Plans.

CARRIED

18-12-014

MOVED by Linda Halabisky

That *Motion 4 in the RFD: 6-Month Action Plan* be **TABLED** to the next meeting.

CARRIED

18-12-015

MOVED by Amber Bean

That administration follow up with Rural Municipalities of Alberta and the Federation of Canadian Municipalities for action on the intent of our successful resolutions.

CARRIED

9. Tolko Stewardship Table Caribou Range Plan Initiative

Town of High Level selected Hayley Gavin and Mackenzie County selected Byron Peters to attend their next meeting on December 13th.

Eric Jorgensen returned to the meeting at 4:44 p.m.

Terry Ungarian left the meeting at 4:49 p.m.

Crystal McAteer left the meeting at 4:52 p.m.

11. Wood Buffalo National Park – NWSAR Response?

Administration should provide a draft response to this plan, and circulate to the committee by December 7th – the final response is due to Parks Canada by December 10th.

12. Peace River Regional District

TABLED until the next meeting.

13. For Information

Received for information purposes.

14. Committee Member Updates

None.

15. Terms of Reference

Received for information purposes.

16. Acronyms Reference Page

Received for information purposes.

17. Next Meeting Date(s)

18-12-016

MOVED by Lisa Wardley

That the next NWSAR meeting date will be:

❖ Thursday January 10th @ 1:00 p.m. at Town of High Level

CARRIED

18. Adjournment

18-12-017

MOVED by Jessica Juneau

That Northwest Species at Risk Committee meeting be adjourned at 4:56 p.m.

CARRIED

These minutes were adopted this ____ day of _____
2019

Lisa Wardley, Chair