

**Northwest Species at Risk Committee: Agenda**

**Town of High Level Office  
High Level, AB**

**Thursday, January 10<sup>th</sup> 2019 at 1:00 p.m.**

**AGENDA**

1. Call to Order
2. Adoption of the Agenda
3. Adoption of the Minutes Page 3
4. Budget Update Page 11
5. RFD: Resource Municipalities Coalition Invitation Page 13
6. Progress Report on Steps Taken to Protect Critical Habitat for the Woodland Caribou, Boreal Population in Canada Discussion (NWSAR Admin)
7. NW Stewardship Project Team Meeting Debrief & Presentation (NWSAR Admin)
8. RFD: TABLED Motion 4 (6-Month Action Plan) Page 15
9. ABMI Presentation (Presenter: Jim Herbers @ 5:00 – 6:00 p.m.)
- 10.
11. Letters: For Information Page 17
12. Committee Member Updates: Round Table Discussion
13. Terms of Reference: For Information Page 25
14. Acronyms Reference Page: For Information Page 29
15. Next Meetings Date(s)
16. Meeting Adjournment





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**Northwest Species at Risk Committee: Minutes**

**Town of High Level Office  
High Level, AB**

**Tuesday, December 4, 2018 at 11:00 a.m.**

- PRESENT:** Lisa Wardley Chair, Councillor, Mackenzie County  
Crystal McAteer Vice Chair, Mayor, Town of High Level  
Eric Jorgensen Councillor, Mackenzie County  
Terry Ungarian Reeve, County of Northern Lights  
Linda Halabisky Councillor, County of Northern Lights  
Amber Bean Councillor, Clear Hills County  
Jessica Juneau Councillor, Town of Rainbow Lake  
Miron Croy Councillor, Clear Hills County  
Tanya Lindley Councillor, Town of Rainbow Lake
- REGRETS:** Mike Morgan Councillor, Town of High Level  
Sunni-Jeanne Walker Councillor, Town of Manning
- ADMINISTRATION:** Byron Peters Deputy CAO, Mackenzie County  
Hayley Gavin Regional Land Use and Environmental  
Project Manager/Recording Secretary, Town  
of High Level
- ALSO PRESENT:** Diana McQueen DMC Consulting (via teleconference)  
Ryleigh-Raye Wolfe Environmental Resources Planner,  
Mackenzie County  
Jacquie Bateman Member of the Public  
Lyle Duperron Member of the Public

**MOTION**

**1. Call to Order**

Lisa Wardley called the meeting to order at 11:15 a.m.

Round table introductions for all new members.

**2. Adoption of the Agenda**

**18-12-001**

**MOVED** by Terry Ungarian



That the agenda be adopted with the following amendment and addition:

9. Re-name as *Tolko Stewardship Table Caribou Range Planning Initiative*

12. Peace River Regional District

**CARRIED**

**3. Adoption of the Minutes**

**18-12-002**

**MOVED** by Linda Halabisky

That the minutes from the October 18, 2018 NWSAR Committee meeting be adopted as amended (removal of alternate members from *Regrets*).

**CARRIED**

Diana McQueen joined the meeting at 11:28 a.m.

**4. Elections**

**a. Chair**

Byron Peters called for nominations for the position of NWSAR Chair for the period December 4, 2018 to October 2019.

First call: Terry Ungarian nominated Lisa Wardley

Second call: No further nominations

Third call: No further nominations

Lisa Wardley accepted the position of NWSAR Chair for the period December 4, 2018 to October 2019.

**b. Vice Chair**



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Byron Peters called for nominations for the position of NWSAR Vice Chair for the period December 4, 2018 to October 2019.

First call: Linda Halabisky nominated Crystal McAteer

Second call: No further nominations

Third call: No further nominations

Crystal McAteer accepted the position of NWSAR Vice Chair for the period December 4, 2018 to October 2019.

**5. NWSAR Committee Membership**

**a. Town of Manning Letter**

**18-12-003**

**MOVED** by Crystal McAteer

That NWSAR sends a letter extending associate membership to the Town of Manning for a \$1,000 annual fee.

**CARRIED**

**b. Increase Member and/or Associate Membership?**

**18-12-004**

**MOVED** by Amber Bean

That administration creates a *One Drive* account to use for access to all NWSAR communications and correspondence.

**CARRIED**

Lisa Wardley recessed the meeting at 12:23 p.m.

Jacquie Bateman joined the meeting at 12:31 p.m.

Lisa Wardley reconvened the meeting at 12:32 p.m.

**18-12-005**

**MOVED** by Amber Bean



That NWSAR accepts all discussed amendments to the Terms of Reference.

**CARRIED**

Lyle Duperron joined the meeting at 12:40 p.m.

**18-12-006** **MOVED** by Eric Jorgensen

That NWSAR extend an invitation to MD of Opportunity to become a *Voting Member* of NWSAR.

**CARRIED**

**18-12-007** **MOVED** by Jessica Juneau

That NWSAR extend invitations to all municipalities impacted by Northwest Caribou Ranges, including Red Earth Caribou Range, to become an *Associate Member* of NWSAR.

**CARRIED**

**8. NW Pilot Project Update**

NWSAR has had lots of discussion on the pilot project with many different interested parties, we have not received official support or financial commitments/funding for the project to date.

Lisa Wardley recessed the meeting at 12:56 p.m.

Lisa Wardley reconvened the meeting at 1:50 p.m.

**6. Budget Update**

**a. Unapproved Committee Expenses**

**18-12-008** **MOVED** by Amber Bean

That NWSAR approve the attached schedule of expenses paid up until October 31, 2018 totalling \$14, 503.80.

**CARRIED**



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**b. Municipal Contributions**

**18-12-009**

**MOVED** by Tanya Lindley

That NWSAR invoices Clear Hills County for \$9,000, which Clear Hills County committed to NWSAR in January 2018.

**CARRIED**

**18-12-010**

**MOVED** by Miron Croy

That NWSAR receives the budget update for information.

**CARRIED**

**7. 17<sup>th</sup> North American Caribou Workshop Debrief Discussion**

NACW attendees provided their highlights and key takeaways.

Lisa Wardley recessed the meeting at 3:18 p.m.

Lisa Wardley reconvened the meeting at 3:25 p.m.

**10. RFD: 6-Month Action Plan**

Diana McQueen left the meeting at 4:03 p.m.

Lyle Duperron left the meeting at 4:25 p.m.

Eric Jorgensen left the meeting at 4:25 p.m.

**18-12-011**

**MOVED** by Terry Ungarian

That NWSAR proceeds with pursuing the ABMI research project by developing NW Caribou Range Specific project proposals for delivery to stakeholders.

**CARRIED**

Jacquie Bateman left the meeting at 4:31 p.m.



**18-12-012**                    **MOVED** by Jessica Juneau

That NWSAR requests the Government of Alberta to begin both the Upper and Lower Peace Regional Plan planning processes, beginning with a protected areas gap analysis and a robust socio-economic assessment, and the Regional Advisory Committee meetings, local stakeholder engagement and consultation is to be held and completed locally.

**CARRIED**

**18-12-013**                    **MOVED** by Miron Croy

That NWSAR engage with other parties actively involved with caribou range planning in order to develop additional levers to be used in caribou recovery efforts, including Regional Access Management Plans.

**CARRIED**

**18-12-014**                    **MOVED** by Linda Halabisky

That *Motion 4 in the RFD: 6-Month Action Plan* be **TABLED** to the next meeting.

**CARRIED**

**18-12-015**                    **MOVED** by Amber Bean

That administration follow up with Rural Municipalities of Alberta and the Federation of Canadian Municipalities for action on the intent of our successful resolutions.

**CARRIED**

**9. Tolko Stewardship Table Caribou Range Plan Initiative**

Town of High Level selected Hayley Gavin and Mackenzie County selected Byron Peters to attend their next meeting on December 13<sup>th</sup>.



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Eric Jorgensen returned to the meeting at 4:44 p.m.

Terry Ungarian left the meeting at 4:49 p.m.

Crystal McAteer left the meeting at 4:52 p.m.

**11. Wood Buffalo National Park – NWSAR Response?**

Administration should provide a draft response to this plan, and circulate to the committee by December 7<sup>th</sup> – the final response is due to Parks Canada by December 10<sup>th</sup>.

**12. Peace River Regional District**

**TABLED** until the next meeting.

**13. For Information**

Received for information purposes.

**14. Committee Member Updates**

None.

**15. Terms of Reference**

Received for information purposes.

**16. Acronyms Reference Page**

Received for information purposes.

**17. Next Meeting Date(s)**

18-12-016

**MOVED** by Lisa Wardley

That the next NWSAR meeting date will be:

- ❖ Thursday January 10th @ 1:00 p.m. at Town of High Level

**CARRIED**



**18. Adjournment**

**18-12-017**

**MOVED** by Jessica Juneau

That Northwest Species at Risk Committee meeting be adjourned at 4:56 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_ day of \_\_\_\_\_ 2019.

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Lisa Wardley, Chair

Unapproved



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**NORTHWEST SPECIES AT RISK COMMITTEE**

For the 12 Months Ended December 31, 2018

**COMMITTEE MEMBER CONTRIBUTIONS**

Town of High Level	\$ 50,000	
Clear Hills County	59,000	
County of Northern Lights	50,000	
Town of Rainbow Lake	5,000	
MD of Opportunity	1,000	
Northern Sunrise County	1,000	
Town of High Prairie	1,000	
Big Lakes County	1,000	
MD of Fairview	1,000	
County of Grande Prairie	1,000	170,000

**EXPENSES**

Salaries and Wages	82,669	
Other Expenses	23,334	- 106,003

**UNSPENT CONTRIBUTIONS**

\$ 63,997

**BALANCE REMAINING**

\$ 63,997

**Please Note:** This is a draft 2018 financial statement. Both Salaries and Wages, and Other expenses may not have the entire 2018 accrual recorded as of the date of this report. A final 2018 financial statement will be presented to the NWSAR Committee at the next Committee meeting. The NWSAR Committee will also receive formal correspondence stating the 2018 Salaries and Wages incurred by the Town of High Level.





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## REQUEST FOR DECISION

Meeting Date: January 10, 2019

Title: Resource Municipalities Coalition

Presented by: Hayley Gavin, NWSAR Admin

[albertanwsar@gmail.com](mailto:albertanwsar@gmail.com)

@AlbertaNWSAR

Alberta Northwest Species at Risk Committee



**Issue:** Alberta NWSAR invitation to attend Resources Municipalities Coalition's Caribou Recovery Discussion.

Date and Time: January 11, 2019 @ 10:00 a.m. – 4:30 p.m.

Location: Pomeroy Hotel & Conference Centre, Fort St. John BC

### Recommendation(s) For Discussion:

1. That NWSAR select and send a Committee member to attend this event.
2. That NWSAR declines to select and send a Committee member to this event.
3. That NWSAR receives this invitation for information.

**Target Decision Date: January 10, 2019**

**Submitted by: Hayley Gavin, NWSAR Admin**

**Reviewed by: N/A**



## **BACKGROUND**

- On December 28<sup>th</sup> 2018, Resources Municipalities Coalition contacted NWSAR inviting us to moderate a discussion table with a representative at the event.
- On December 30<sup>th</sup> 2018, NWSAR received an official invitation from Resources Municipalities Coalition to attend the event.
- This event is an opportunity for participants to hear presentations from First Nations and the Provincial Government on finding the right balance between protecting the caribou herds, within the Peace Region and economic development.
- Round table discussions will follow the presentations, as caribou recovery impacts Forestry, Oil & Gas, Mining, Agriculture, Tourism and backcountry recreation.
- Using *Pigeon Hole*, a question and answer session will follow and focus on the round table discussions. You are encouraged to submit questions through *Pigeon Hole*.
- Questions from the floor will also be taken.
- Event registration is online, through Eventbrite.
- The event is open to invited persons only.
- The intention of this event is to be a safe and respectful environment to allow for explanation, and the dissolution of misunderstanding and fear.

**Please Note:** The above information was duplicated from the official invitation email received from Resources Municipalities Coalition.



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## REQUEST FOR DECISION

Meeting Date: January 10, 2019

Title: Tabled Motion 4 (6-Month Action Plan)

Presented by: Byron Peters, NWSAR Admin

[albertanwsar@gmail.com](mailto:albertanwsar@gmail.com)

@AlbertaNWSAR

Alberta Northwest Species at Risk Committee



**Issue:** Alberta NWSAR member municipalities work to create a comprehensive proposal for the Government of Alberta, regarding actions for caribou recovery and northwestern economic opportunities.

### Recommendation(s) For Discussion:

1. That NWSAR work with all member municipalities to develop a comprehensive proposal for the Government of Alberta, which allows for significant progress towards caribou recovery in the Northwest ranges, while ensuring that economic opportunities are enhanced throughout the region.
2. That NWSAR declines to develop a comprehensive proposal for the Government of Alberta, regarding Northwest caribou recovery and economic opportunities.
3. That NWSAR receives the background and presentation for information.

**Target Decision Date: January 10, 2019**

**Submitted by: Hayley Gavin, NWSAR Admin**

**Reviewed by: Byron Peters, NWSAR Admin**



## **BACKGROUND**

- Several off-the-record conversations have taken place where NWSAR have been strongly advised to take advantage of the next 6 months. This timeframe ties in with two significant events:
  1. The Provincial election
  2. The next Section 63 reporting period for unprotected critical habitat for Woodland Caribou, Boreal population.
- The Federal government, Provincial UCP and NDP all want to see movement on this file. The motivators are obviously different, but that shouldn't affect the outcome.
- Administration has been advised by multiple credible sources that NWSAR/ municipalities need to take a tangible offer forward to the Provincial government.
- Attending the Northwest Stewardship Project Team's Sub-Caribou meeting in December was informative (see presentation and administration notes for Agenda Item 7).
- The Northwest Stewardship Project Team's multi-stakeholder efforts were mentioned on Page 26 of the *Federal Progress Report on Steps Taken to Protect Critical Habitat for the Woodland Caribou, Boreal Population in Canada* (December, 2018) – under *Examples of stakeholder-led efforts to improve caribou conservation and protection outcomes*.



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Town of High Level  
10511 – 103 Street  
High Level, AB  
T0h 1Z0  
Ph: 780-926-2201

[albertanwsar@gmail.com](mailto:albertanwsar@gmail.com)

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December 12, 2018

Marcel D. Auger  
Reeve  
Municipal District of Opportunity No.17  
2077 Mistassiniy Road North, Box 60  
Wabasca, AB, T0G 2K0

**RE: Invitation to become a Voting Member of Northwest Species at Risk Committee**

Dear Reeve Auger:

Northwest Species at Risk Committee (NWSAR) would like to thank you and your Council for their continuing support to the NWSAR Committee, as one of our Associate Members.

At our last meeting on December 4, 2018 NWSAR discussed and recognized that MD of Opportunity should have a voice in our decision-making process. **Motion 18-12-006** was **CARRIED** for NWSAR to extend an invitation to MD of Opportunity to become a Voting Member of NWSAR.

Voting Members may appoint two (2) councillors and one (1) alternate to NWSAR. All appointed members are able to attend NWSAR meetings. Alternate members cannot participate in NWSAR's decision-making process, unless standing in for an appointed member.

All Voting municipalities shall pay a \$50,000 (fifty-thousand dollar) annual membership fee to NWSAR. This fee contributes towards NWSAR's:

- One (1) full-time employee salary, plus benefits
  - NWSAR Stakeholder meetings and open houses
- 



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- Professional contracted services (as necessary)
- Printed communications materials
- Video communications materials
- Software expenses
- Website maintenance and hosting
- Catering for NWSAR meetings
- Support grant funding applications
- Other miscellaneous items

All member municipalities are expected to cover the costs of their appointed members. Please see the attached Terms of Reference for more information on NWSAR's structure, quorum, costs, communication and financial responsibilities.

NWSAR's direction includes a research project with Alberta Biodiversity Monitoring Institute in all northwestern caribou ranges, including Red Earth. We believe MD of Opportunity's addition as a Voting member would be mutually beneficial for all our municipalities.

Please advise us on your decision at your earliest convenience, and we will provide you with an invoice and all relevant documentation, should MD of Opportunity choose to accept Voting Membership of NWSAR.

If you have any questions or concerns, please do not hesitate to contact us or our administration – please see the attached contact information table.

Yours Sincerely,



Lisa Wardley  
Chair, NWSAR  
Councillor, Mackenzie County



Crystal McAteer  
Vice Chair, NWSAR  
Mayor, Town of High Level

cc: Northwest Species at Risk Committee



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Town of High Level  
10511 – 103 Street  
High Level, AB  
T0h 1Z0  
Ph: 780-926-2201

[albertanwsar@gmail.com](mailto:albertanwsar@gmail.com)

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December 12, 2018

Greg Rycroft  
Mayor  
Town of Manning  
Box 125  
Manning, AB  
T0H 2M0

**RE: Invitation to become an Associate Member of Northwest Species at Risk Committee**

Dear Mayor Rycroft:

Northwest Species at Risk Committee (NWSAR) would like to thank the Town of Manning for their continuing support to NWSAR, as one of our Voting Members.

During our last meeting on December 4, 2018 the Town of Manning's financial support letter, dated October 29, 2018 was discussed. While NWSAR does not want to see the Town of Manning leave NWSAR; without contributing the same financial commitment as our other Voting members, we are unable to keep the current membership structure.

Instead, **Motion 18-12-003** was **CARRIED** for NWSAR to extend Associate Membership to the Town of Manning for a \$1,000 (one-thousand dollar) annual fee. Associate members are welcome to attend all NWSAR meetings and partake in discussions, but cannot participate in the decision-making process.

During our last meeting, we also made some changes to our Terms of Reference including the addition of all Associate member logos on our communications materials moving forwards. Please see the attached Terms of Reference for more information.



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Please advise us on your decision at your earliest convenience, and we will provide you with an invoice should the Town of Manning choose to accept Associate Membership of NWSAR.

If you have any questions or concerns, please do not hesitate to contact us or our administration – please see the attached contact information table.

Yours Sincerely,



Lisa Wardley  
Chair, NWSAR  
Councillor, Mackenzie County



Crystal McAteer  
Vice Chair, NWSAR  
Mayor, Town of High Level

cc: Northwest Species at Risk Committee



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Town of High Level  
10511 – 103 Street  
High Level, AB  
T0h 1Z0  
Ph: 780-926-2201

[albertanwsar@gmail.com](mailto:albertanwsar@gmail.com)

December 14, 2018

Ken Montie  
Mayor  
Village of Berwyn  
Box 250, 5006 – 51 Street  
Berwyn, AB T0H 0E0

**RE: Invitation to become an Associate Member of Northwest Species at Risk Committee**

Dear Mayor Montie:

Northwest Species at Risk Committee (NWSAR) is a solutions-based committee comprised of Voting and Associate member municipalities, in Northwest Alberta.

Our committee was founded in November 2016 by: Mackenzie County, County of Northern Lights, Clear Hills County and the Towns of High Level, Rainbow Lake and Manning. Our Associate membership includes County of Grande Prairie, Northern Sunrise County, MD of Opportunity, MD of Fairview, Big Lakes County and the Town of High Prairie.

NWSAR is actively involved in efforts towards caribou recovery in five (5) Boreal Caribou ranges; these include Bistcho, Yates, Caribou Mountains, Red Earth and Chinchaga, all located in Northwest Alberta. Our efforts are focusing on improving local population number of caribou herds, while safeguarding our local economies.

At our last meeting on December 4, 2018 **Motion 18-12-007** was **CARRIED** for NWSAR to extend Associate Membership invitations to all municipalities impacted by the Northwest caribou ranges, Village of Berwyn is within close proximity to the Chinchaga Caribou Range.



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Becoming an Associate member of NWSAR provides your municipality with access to all meeting agendas, minutes and updates on NWSAR's progress.

Associate members are welcome to attend all meetings to partake in discussions, but do not have a vote in the NWSAR decision-making process.

As per NWSAR's Terms of Reference, Associate members shall pay a \$1,000 (one-thousand dollar) annual fee to NWSAR's budget. Please review the attached Terms of Reference for more information.

While NWSAR's predominant focus is Boreal Caribou recovery, we also have interests in the Wood Bison and Grizzly Bear recovery files.

To find out more about NWSAR and to review previous meeting minutes' highlights please visit our website: <https://albertanwsar.ca/index.php/information/updates> or our Facebook page: Alberta Northwest Species at Risk Committee.

Please advise us on your decision at your earliest convenience, and we will provide you with an invoice and all relevant documentation, should the Village of Berwyn choose to accept Associate Membership of NWSAR.

If you have any questions or concerns, please do not hesitate to contact us or our administration – please see the attached contact information table.

Yours Sincerely,



Lisa Wardley  
Chair, NWSAR  
Councillor, Mackenzie County



Crystal McAteer  
Vice Chair, NWSAR  
Mayor, Town of High Level

cc: Northwest Species at Risk Committee



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**To carry out the intent of Motion 18-12-007, invitations to become an NWSAR Associate member were sent to the following municipalities:**

1. Regional Municipality of Wood Buffalo
2. Saddle Hills County
3. MD of Spirit River
4. Birch Hills County
5. MD of Peace River No.135
6. Town of Peace River
7. Town of Grimshaw
8. Town of Fairview
9. Town of Spirit River
10. Town of Sexsmith
11. Town of Beaverlodge
12. Town of Wembley
13. MD of Greenview
14. Town of Valleyview
15. Town of Fox Creek
16. Town of Whitecourt
17. Woodlands County
18. Village of Berwyn
19. Village of Hines Creek



20. Village of Hythe

21. Village of Rycroft

22. Village of Nampa



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## TERMS OF REFERENCE

### **NORTHWEST SPECIES AT RISK COMMITTEE**

#### **Background:**

The northwest region of Alberta encompasses high economic development value in a variety of natural resource sectors. Notwithstanding this, the region is requested to carry the highest burden of environmental protection of any other region within Alberta.

Current and proposed Provincial policy and strategies requires the Lower Peace Region to subsidize economic activity in other regions to allow, both, the Federal and Provincial governments to achieve conservation targets for the natural environment. Cumulatively, multiple conservation initiatives and species at risk recovery strategies have the ability to adversely affect the rural communities of Northwest Alberta.

We, the local tenants of this region have collaborated in an attempt to secure smart economic growth, a sustained quality of life, and well-balanced environmental protection for our future generations. Through optimal adaptive management, transparent stakeholder engagement, and effective environmental stewardship we endeavour to achieve this purpose.

#### **Purpose:**

To collectively provide and share information, ideas and resources relating to the continued and future prosperity of Northwest Alberta. Instill effective regional adaptive management and transparency, which allows all stakeholders to play a vital role in shaping our collective future. Develop tangible solutions founded upon an evidence-based approach, to ensure a balance of smart economic growth, a sustained quality of life, and an enhanced natural environment for all of our businesses, communities and wildlife.

#### **Responsibilities:**

To ensure that any impending species recovery or conservation initiative, that has the ability to affect the smart growth of Northwest Alberta is prefaced with a robust regional socio-economic impact analysis.



Proactively work with all other levels of government, including Indigenous Peoples to create well-balanced working groups with all key stakeholders relevant to impending conservation areas and species recovery.

Emphasizing that, Northwest Alberta currently encompasses a vast amount of protected lands. Impending species recovery and conservation initiatives should aim to enhance the value of these areas for species at risk recovery and biodiversity, rather than seeking to protect unjustifiable additional areas of land.

Emphasizing that, northwest Alberta currently encompasses a vast amount of protected lands. Impending species recovery and conservation initiatives should aim to enhance the value of these areas for species at risk recovery and biodiversity, rather than seeking to protect unjustifiable additional areas of land.

**Structure:**

Two (2) councillors and one (1) alternate appointed by each of the Voting municipalities. Alternate members may attend all meetings.

Associate membership is available to other municipalities. Associate members shall not have voting rights.

Meetings are open to the public as per Section 197 and Section 198 of the Municipal Government Act.

Meetings may, in part, be closed to the public if matters to be addressed are recognized under; Section 197(2) of the Municipal Government Act, and/or Division 2 – Part 1 of the Freedom of Information and Protection of Privacy Act.

The committee shall pursue grant opportunities to fund any larger projects.

**Quorum and Costs:**

Decisions shall be reached by consensus, consisting of two appointed members from each of the Voting municipalities. Alternates shall not be considered for consensus, unless standing in for an appointed member.

Unless set differently by Northwest Species at Risk Committee, all meetings shall be hosted by the Town of High Level at the Town of High Level Office.



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Unless set differently by Northwest Species at Risk Committee, meeting costs shall come from the Northwest Species at Risk Committee budget managed by the Town of High Level.

Each municipality and other delegates are expected to cover the costs of their members. Additional costs, such as those derived from committee motions, will be subject to additional discussion and approval from each of the Voting municipalities.

All decisions reached by consensus which are within the scope of the Terms of Reference, are binding upon all municipalities.

Voting members shall pay a \$50,000 (fifty-thousand dollar) annual Voting membership fee.

Associate members shall pay a \$1,000 (one-thousand dollar) annual Associate membership fee.

**Communication:**

An electronic data-sharing forum will be created and maintained, with access for all of the committee members.

Meetings will be held monthly, or as required by the Chair. Community stakeholder meetings will be scheduled by NWSAR.

Voting and Associate member logos will be included on all future communications materials.

**FINANCIAL TERMS OF REFERENCE**

**NORTHWEST SPECIES AT RISK COMMITTEE**

**Financial Responsibility:**

The Town of High Level shall be the party responsible for administration and management of all financial matters relating to the Northwest Species at Risk Committee.



Funds held in trust by the Town of High Level will only be used to further the goals of the Northwest Species at Risk Committee. No funds will be released by the Town of High Level without approval by consensus of the Northwest Species at Risk Committee.

The Town of High Level will develop and maintain a budget report for the Northwest Species at Risk Committee, which will provide all known revenues and expenses. At no time will the Town of High Level reimburse expenses incurred by the Northwest Species at Risk Committee that will exceed those funds held in trust for the Northwest Species at Risk Committee as described in the budget report.

In the event of dissolution of the Northwest Species at Risk Committee, any remaining funds held by the Town of High Level, after all expenses due have been paid, will be returned to Voting members, as a proportional share of the amounts originally invested.

### **Appendix: Northwest Species at Risk Committee Municipal Members**

Voting members:

- County of Northern Lights
- Mackenzie County
- Town of High Level
- Town of Rainbow Lake
- Clear Hills County

Associate members:

- Northern Sunrise County
- MD of Opportunity
- County of Grande Prairie
- MD of Fairview
- Big Lakes County
- Town of High Prairie



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## **ACRONYMS REFERENCE PAGE**

**ABMI:** Alberta Biodiversity Monitoring Institute

**ACA:** Alberta Conservation Association

**AEP:** Alberta Environment and Parks

**AER:** Alberta Energy Regulator

**AFPA:** Alberta Forest Products Association

**ALSA:** Alberta Land Stewardship Act

**AL-PAC:** Alberta-Pacific Forest Industries Inc.

**ATA:** Alberta Trappers Association

**AUMA:** Alberta Urban Municipalities Association

**AWA:** Alberta Wilderness Association

**BFN:** Beaver First Nation

**BCOGRIS:** British Columbia Oil and Gas Research and Innovation Society

**CAPP:** Canadian Association of Petroleum Producers

**CIF:** Canadian Institute of Forestry

**CBD:** Convention on Biological Diversity

**CPAWS:** Canadian Parks and Wilderness Association

**CPCA:** Canadian Petroleum Contractors Association

**COSEWIC:** Committee on the Status of Endangered Wildlife in Canada

**CWS:** Canadian Wildlife Service

**DMI:** Daishowa-Marubeni International Ltd.



**DTFN:** Dene Tha' First Nation

**DFMP:** Detailed Forest Management Plan

**DUC:** Ducks Unlimited Canada

**ECCE:** Environment and Climate Change Canada

**ESRI:** Environmental Systems Research Institute

**FCM:** Federation of Canadian Municipalities

**FMU:** Forestry Management Unit

**FPAC:** Forest Products Association of Canada

**fRI:** Foothills Research Institute

**GOA:** Government of Alberta

**GOC:** Government of Canada

**IUCN:** International Union for Conservation of Nature

**LARP:** Lower Athabasca Regional Plan

**LiDAR:** Light Detection and Ranging

**LRRCN:** Little Red River Cree First Nation

**LuSEE:** The Land-use Social, Environmental, and Economic Decision Support System

**MOU:** Memorandum of Understanding

**NRCan:** Ministry of Natural Resources Canada

**NCC:** Nature Conservancy of Canada

**NAEL:** Northern Alberta Elected Leaders



**NORTHERN SUNRISE  
COUNTY**



**NACW:** North American Caribou Workshop

**NPTC:** North Peace Tribal Council

**NWSAR:** Northwest Species at Risk Committee

**OECMs:** Other Effective Area-Based Conservation Measures

**OUV:** Outstanding Universal Value

**PAD:** Peace-Athabasca Delta

**PCA:** Parks Canada Agency

**PSAC:** Petroleum Services Association of Canada

**RMA:** Rural Municipalities of Alberta

**SARA:** Species at Risk Act

**SEA:** Strategic Environmental Assessment

**SFI:** Sustainable Forestry Initiative

**SMC:** Southern Mountain Caribou

**WBNP:** Wood Buffalo National Park

**WHS:** World Heritage Site

**Y2Y:** Yellowstone to Yukon Conservation Initiative

