

**Northwest Species at Risk Committee: Minutes**

**Room 110, Town of High Level Office  
High Level, AB**

**Thursday, July 18, 2019 at 1:00 p.m.**

- PRESENT:**
- |                 |  |
|-----------------|--|
| Lisa Wardley    | Chair, Councillor, Mackenzie County                                    |
| Crystal McAteer | Vice Chair, Mayor, Town of High Level                                  |
| Jessica Juneau  | Councillor, Town of Rainbow Lake                                       |
| Amber Bean      | Councillor, Clear Hills County   |
| Miron Croy      | Reeve, Clear Hills County  |
| Linda Halabisky | Councillor, County of Northern Lights                                  |
| Terry Ungarian  | Reeve, County of Northern Lights (via teleconference)                  |
| Eric Jorgensen  | Councillor, Mackenzie County (via teleconference/arrived at 2:35 p.m.) |
| Mike Morgan     | Councillor, Town of High Level (arrived at 1:10 p.m.)                  |
| Tanya Lindley   | Councillor, Town of Rainbow Lake (via teleconference at 2:37 p.m.)     |
- REGRETS:**
- |                  |                              |
|------------------|------------------------------|
| Cameron Cardinal | Councillor, Mackenzie County |
|------------------|------------------------------|
- ADMINISTRATION:**
- |              |  |
|--------------|--|
| Byron Peters | Deputy CAO, Mackenzie County   |
| Hayley Gavin | Regional Land Use and Environmental Project Manager/ Recording Secretary, Town of High Level |
- ALSO PRESENT:**
- |            |   |
|------------|---|
| Terry Batt | Zone Director, Alberta Trappers Association |
|------------|---|

**MOTION**

**1. Call to Order**

Lisa Wardley called the meeting to order at 1:04 p.m.

**2. Adoption of the Agenda**

**19-07-001**

**MOVED** by Jessica Juneau

That the agenda be adopted with the following addition:

11. GOA Meeting – Caribou Task Force

**CARRIED**

**3. Adoption of the Minutes**

19-07-002

**MOVED** by Linda Halabisky

That the minutes from May 16, 2019 NWSAR Committee meeting be adopted as presented.

**CARRIED**

a. **Business Arising out of the Minutes**

None.

b. **Action Item List**

Questions regarding the NWSAR representation on the Northwest Grizzly Bear Project Team (Clear Hills County member), and follow up from the Calgary Zoo.

- Administration will send contact information for Northwest Grizzly Bear Project Team Chair to NWSAR Clear Hills County members and CAO.
- Administration will send a follow-up email to Calgary Zoo.

19-07-003

**MOVED** by Crystal McAteer

That NWSAR accepts the Action Item List for information.

**CARRIED**

Mike Morgan arrived at 1:10 p.m.

4. **NWSAR Current Projects Update**

Administration provided an overview of all project updates from the agenda package.

19-07-004

**MOVED** by Miron Croy

That NWSAR accepts the Current Projects Update for information.

**CARRIED**

Jessica Juneau left the meeting at 2:00 p.m. and returned at 2:02 p.m.

**5. Briefing Note: Proposed Bistcho IPCA Meeting**

Byron Peters left the meeting at 2:17 p.m. and returned at 2:22 p.m.

**19-07-005**

**MOVED** by Amber Bean

That NWSAR accepts the Proposed Bistcho IPCA Meeting Briefing Note for information.

**CARRIED**

Lisa Wardley recessed the meeting at 2:33 p.m.

Eric Jorgenson arrived at 2:35 p.m.

Tanya Lindley joined the meeting via teleconference at 2:37 p.m.

Lisa Wardley reconvened the meeting at 2:45 p.m.

**6. Briefing Note: Alberta Trappers Rendezvous Tradeshow Booth**

**19-07-006**

**MOVED** by Jessica Juneau

That NWSAR accepts the Alberta Trappers Rendezvous Tradeshow Booth Briefing Note for information.

**CARRIED**

**7. Budget 2019 Overview**

Budget “actuals” as presented are current up until May 31, 2019.

**a. Schedule of Expenses**

**19-07-007**

**MOVED** by Linda Halabisky

That NWSAR receives the budget for information, and accepts the schedule of expenses paid from April 1, 2019 up until May 31, 2019; totalling \$3,675.25 as presented.

**CARRIED**

**8. ACP Project Budget Overview**

Received for information purposes.

**9. RFD: Elected Official Expenses Claims**

**19-07-008**

**MOVED** by Linda Halabisky

That NWSAR rescind the portion of MOTIONS 19-04-010 and 19-05-005 relating to covering the expenses of elected officials, and further accepts the Elected Official Expense Claims RFD for information.

**CARRIED**

**10. Collaborative Caribou Recovery Research Project**

**19-07-009**

**MOVED** by Eric Jorgensen

That NWSAR commit to fund the Collaborative Grassroots Caribou Recovery Research Project, within the Caribou Mountains and Chinchaga Caribou Ranges, from NWSAR's 2019 – 2022 operating budgets.

**CARRIED**

**19-07-010**

**MOVED** by Tanya Lindley

That NWSAR sends a letter to all NWSAR member municipalities; outlining the Collaborative Grassroots Caribou Recovery Research Project details, including the budget and commitments from project partners, to request multi-year funding.

**CARRIED**

**11. UCP Meeting: Caribou Task Force**

Proposed meeting dates:

- August 26-27<sup>th</sup>
- September 12-13<sup>th</sup>
- September 18-20<sup>th</sup>

Eric Jorgensen left the meeting at 3:51 p.m. and returned at 3:54 p.m.

**12. Letters (Sent and Received): For Information**

- The Peace River Regional District, BC accepted Associate Membership of NWSAR – invoice has been sent; and
- No response from the District of Chetwynd yet, on Associate Membership.

Received for information purposes.

**13. Committee Member Updates: For Discussion**

See Discussion Notes.

**14. Terms of Reference**

Received for information purposes.

**15. Acronyms Reference Page**

Received for information purposes.

**16. Next Meeting Date(s)**

19-07-011

**MOVED** by Lisa Wardley

That the next NWSAR meeting date will be:

- ❖ Thursday 15<sup>th</sup> August @ 1:00 p.m. at Town of High Level

**CARRIED**

Linda Halabisky left the meeting at 4:08 p.m.

**17. Meeting Adjournment**

19-07-012

**MOVED** by Eric Jorgensen

That Northwest Species at Risk Committee meeting be adjourned at 4:10 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_ day of \_\_\_\_\_  
2019.

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Lisa Wardley, Chair

Approved