

**Northwest Species at Risk Committee: Minutes**

**Council Chambers, County of Northern Lights Office  
Manning, AB**

**Thursday, November 7, 2019 at 1:00 p.m.**

<b>PRESENT:</b>	Lisa Wardley Linda Halabisky Cameron Cardinal Amber Bean Eric Jorgensen Tanya Lindley	Chair, Councillor, Mackenzie County Councillor, County of Northern Lights Councillor, Mackenzie County Deputy Reeve, Clear Hills County Councillor, Mackenzie County Councillor, Town of Rainbow Lake (via teleconference, arrived at 4:14 p.m.)
<b>REGRETS:</b>	Crystal McAteer Jessica Juneau Terry Ungarian Mike Morgan Peter Frixel	Vice Chair, Mayor, Town of High Level Councillor, Town of Rainbow Lake Reeve, County of Northern Lights Councillor, Town of High Level Councillor, Clear Hills County
<b>ADMINISTRATION:</b>	Hayley Gavin	Regional Land Use and Environmental Project Manager/ Recording Secretary, Town of High Level
<b>ALSO PRESENT:</b>	Terry Batt Kevin Klein Kris Kennedy Lee Rueb Steve Blanton John Moen Allen Courtoreille Katherine Maxcy Natasha Annich	Zone Director, Alberta Trappers Association Vice President, Alberta Trappers Association Woodlands Manager, Boucher Bros Lumber Ltd. Operations Planning and Certification Superintendent, Mercer Peace River Pulp Ltd. Woodlands Manager, Manning Forest Products – Division of West Fraser Councillor, Saddle Hills County Mayor, District of Chetwynd (via teleconference) Project Manager, Alberta Biodiversity Monitoring Institute (via teleconference) Environmental Research Technician (Caribou Monitoring Unit), Alberta Biodiversity Monitoring Institute (via teleconference)

**MOTION**

**1. Call to Order**

Lisa Wardley called the meeting to order at 1:12 p.m.

**2. Adoption of the Agenda**

19-11-001

**MOVED** by Amber Bean

That the agenda be adopted with the following addition:

7. RFD: Administration ArcGIS Pro Licensing

**CARRIED**

**3. NWSAR Administration Project #002 Overview Presentation**

Administration provided an oral overview presentation with slides for NWSAR's Project #002 – including motivation for the project, research project objectives, goals and methods, timelines and project context, project collaborators and responsibilities.

**a. Project #002 Timeline – NWSAR Administration Update**

Project #002 has four objectives and six goals:

Objectives:

1. Verify Human Footprint/Habitat Disturbance
2. Estimate Ungulate/Predator/Bird Densities
3. Identify Candidate Areas for Restoration
4. Communicate Findings to Land Managers

Goals:

1. Accuracy – ABMI Human Footprint Inventory
2. Vegetation Inventories (Desktop/Field)
3. Camera/ARU Deployment/Maintenance
4. Identify Cost-Effective Areas for Restoration
5. ABMI Milestone and Final Reporting
6. NWSAR Public Awareness/Engagement

**b. Project #002 Goal 3 Contract: For Information**

Received for information purposes.

**c. Project #002 Budget**

See agenda package for more information.

**e. Project #002 Industry Pledges Discussion/Action Items**

A discussion took place between NWSAR Committee, ATA and industry representatives in attendance.

Allen Courtoreille left the meeting at 2:39 p.m.

Katherine Maxcy and Natasha Annich left the meeting at 2:40 p.m.

Lisa Wardley recessed the meeting at 2:45 p.m. and reconvened the meeting at 2:53 p.m.

## **6. Caribou Sub-Regional Planning Task Force – Meeting #1 Agenda**

On the Bistcho Planning Area Sub-Regional Task Force:

- Allan bell – Tolko
- Cliff Wallis – Alberta Wilderness Association
- Crystal McAteer – Alberta Urban Municipalities Association
- Fred Didzena – Treaty 8
- Garrett Tomlinson – Alberta Metis Association
- Jennifer Barker (Tracey Longpre) – Canadian Energy Pipeline Association (CEPA)
- Kecia Kerr – Canadian Parks and Wilderness Association (CPAWS)
- Lee Rueb – Alberta Trappers Association (ATA)
- Lisa Wardley – Northwest Species at Risk Committee (NWSAR)
- Nick Gafuik (Krista Phillips) – Canadian Natural Resources (CNRL)
- Rene Cunningham Jr. – Indigenous Trappers Association
- Stefan Szabo – Alberta Forest products Association (AFPA)
- Terence Hughes – Explorers and Producers Association of Canada (EPAC)
- Tom Burton – Rural Municipalities of Alberta

Bistcho Planning Area Sub-Regional Task Force is the only group with three municipal representatives, the other 2 Task Forces have a rep from AUMA and RMA – NWSAR is the third rep for Bistcho group.

### **a. Chair Meeting #1 Update**

NWSAR Chair Lisa Wardley provided an oral update on meeting #1, held in Edmonton on November 4 – 5<sup>th</sup>.

Lee Rueb, Kris Kennedy, Steve Blanton, Kevin Klein left the meeting at 3:18 p.m.

**19-11-002**

**MOVED** by Linda Halabisky

That NWSAR will cover honorarium and expenses for NWSAR reps on NWSAR-approved external committees at the rates of the respective

municipality, and further that NWSAR Terms of Reference be revised to reflect the intent of this MOTION.

**CARRIED**

**d. Project #002 Action Items**

NWSAR and Administration discussed and agreed upon a number of action items to further Project #002.

**19-11-003**

**MOVED** by Tanya Lindley

That NWSAR request a cost-estimate proposal from Alberta Trappers Association for Project #002, Goal 1 “ground-truthing” in 12.5km x 4km Camera/ARU grids.

**CARRIED**

**4. Adoption of the Minutes**

**19-11-004**

**MOVED** by Linda Halabisky

That the minutes from the August 15, 2019 NWSAR Committee meeting be adopted as presented.

**CARRIED**

**a. Business Arising out of the Minutes**

None.

**b. Action Item List**

Sept 18<sup>th</sup> GOA meeting:

- Funding for Project #002 – Minister response
- Recirculate meeting summary – Administration

NWSAR 2018 Fall Resolution:

- Correspondence send to NWSAR
- Follow up with RMA again – Administration

**19-11-005**

**MOVED** by Cameron Cardinal

That NWSAR accepts the Action Item List for information.

**CARRIED**

**5. 2019 Budget Overview**

Received for Information purposes.

**a. Schedule of Expenses**

**19-11-006**      **MOVED** by Eric Jorgensen

THAT NWSAR receives the budget for information, and accepts the schedule of expenses paid from July 1, 2019 until September 30, 2019; totalling \$1, 288.47 as presented.

**CARRIED**

**7. Administration ArcGIS Pro Licensing**

**19-11-007**      **MOVED** by Amber Bean

That NWSAR approves the budgeted expense for ArcGIS Pro Desktop and Spatial Analyst 1-Year Term Licenses – splitting the cost 50-50 with the Town of High Level.

**CARRIED**

**8. Letters (Sent and Received): For Information**

**9. NWSAR Response to GOA – Canada Woodland Caribou S11 Agreement**

**10. Whitecourt Chamber Response to GOA – Canada Caribou S11 Agreement**

**19-11-008**      **MOVED** by Cameron Cardinal

That NWSAR receives the Alberta Government letters, Whitecourt Chamber's and NWSAR's Section 11 Responses for information.

**CARRIED**

**11. Committee Member Updates: For Discussion**

Tanya Lindley arrived at 4:14 p.m.

NWSAR Committee members provided updates to the Committee.

**12. Terms of Reference**

Received for information purposes.

**13. Acronyms Reference Page**

Received for information purposes.

**14. Next Meeting Date(s)**

**19-11-009**

**MOVED** by Lisa Wardley

❖ Friday 20<sup>th</sup> December @ 2:00 p.m. at Town of High Level

**CARRIED**

**15. Meeting Adjournment**

**19-11-010**

**MOVED** by Cameron Cardinal

That Northwest Species at Risk Committee meeting be adjourned at 4:32 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_ day of \_\_\_\_\_  
2019.

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Lisa Wardley, Chair