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December 12, 2018

Marcel D. Auger
Reeve
Municipal District of Opportunity No.17
2077 Mistassiniy Road North, Box 60
Wabasca, AB, ToG 2K0

RE: Invitation to become a Voting Member of Northwest Species at Risk Committee

Dear Reeve Auger:

Northwest Species at Risk Committee (NWSAR) would like to thank you and your Council for their continuing support to the NWSAR Committee, as one of our Associate Members.

At our last meeting on December 4, 2018 NWSAR discussed and recognized that MD of Opportunity should have a voice in our decision-making process. **Motion 18-12-006** was **CARRIED** for NWSAR to extend an invitation to MD of Opportunity to become a Voting Member of NWSAR.

Voting Members may appoint two (2) councillors and one (1) alternate to NWSAR. All appointed members are able to attend NWSAR meetings. Alternate members cannot participate in NWSAR's decision-making process, unless standing in for an appointed member.

All Voting municipalities shall pay a \$50,000 (fifty-thousand dollar) annual membership fee to NWSAR. This fee contributes towards NWSAR's:

- One (1) full-time employee salary, plus benefits
- NWSAR Stakeholder meetings and open houses
- Professional contracted services (as necessary)
- Printed communications materials
- Video communications materials



- Software expenses
- Website maintenance and hosting
- Catering for NWSAR meetings
- Support grant funding applications
- Other miscellaneous items

All member municipalities are expected to cover the costs of their appointed members. Please see the attached Terms of Reference for more information on NWSAR's structure, quorum, costs, communication and financial responsibilities.

NWSAR's direction includes a research project with Alberta Biodiversity Monitoring Institute in all northwestern caribou ranges, including Red Earth. We believe MD of Opportunity's addition as a Voting member would be mutually beneficial for all our municipalities.

Please advise us on your decision at your earliest convenience, and we will provide you with an invoice and all relevant documentation, should MD of Opportunity choose to accept Voting Membership of NWSAR.

If you have any questions or concerns, please do not hesitate to contact us or our administration – please see the attached contact information table.

Yours Sincerely,



Lisa Wardley
Chair, NWSAR
Councillor, Mackenzie County



Crystal McAteer
Vice Chair, NWSAR
Mayor, Town of High Level

cc: Northwest Species at Risk Committee

