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August 22, 2018

Jim Rennie, Mayor Woodlands County
Chair, Northern Alberta Elected Leaders
Northern Alberta Development Council
Bag 900-14
2nd Floor Provincial Building
9621 – 96 Avenue
Peace River, AB
T8S 1T4

RE: Request for Northern Alberta Elected Leaders to Fund Northwest Species at Risk Committee’s Administrative Support Attendance at the 17th North American Caribou Workshop in Ottawa.

Dear Mayor Rennie:

Environment and Climate Change Canada, in partnership with Natural Resources Canada and a diverse group of non-government organizations is leading the organization of the 17th North American Caribou Workshop, which is being held in Ottawa from October 29 – November 2, 2018.

The North American Caribou Workshop is held once every two years. The theme of this year’s Workshop is “working together”. Under this theme, the Workshop will serve as a forum for knowledge-sharing and learning, providing opportunities for the expansion of networks, and the fostering of new collaborations across North America.

Northwest Species at Risk Committee (NWSAR) has submitted a presentation abstract under the *Finding Innovative Solutions* stream; with a view to our administrative support presenting along NWSAR members on the development of our Northwest Alberta collaboration pilot project with reputable research institutions. We anticipate confirmation of selection for presenting at the conference within the next month. Regardless of whether NWSAR is selected to present at the conference, the attendance of NWSAR’s administrative support is of great importance.



The bi-annual North American Caribou Workshop attracts subject matter experts from around the world, who are from a wide range of industries, governments and Indigenous organizations. NWSAR's administrative support will have the opportunity to connect and network with these individuals and learn from these experts. Establishing and fostering new relationships could prove vital to the realization of NWSAR's pilot project development and commencement.

At the Northern Alberta Elected Leaders (NAEL) meeting on July 13, 2018 a motion was passed for NAEL to explore opportunities to provide funding to NWSAR; to support some of our on-going activities. NWSAR would like NAEL to consider funding the cost of sending our administrative support to the 17th North American Caribou Workshop in Ottawa.

The total costs for NWSAR's administrative support attending this conference are:

- Registration Fees: \$630 (including attending pre and post workshops)
- Flights: \$700 (based upon WestJet return economy flights from Edmonton)
- Hotel: \$1,750 (based upon a 5 night stay at the Delta Marriott Hotel)
- Travel to and From Airport and Additional Miscellaneous Costs: \$890

Total: **\$ 3,970** (Three Thousand Nine Hundred and Seventy Dollars)

For more information please visit: <http://www.nacw2018.ca/Homepage>

On behalf of NWSAR, I hope you sincerely consider funding the full amount or a portion of the total costs for attendance of our administrative support at this conference. Please do not hesitate to contact me at: lisa@mackenziecounty.com or 780-841-5799 with any questions or concerns that you may have.

Sincerely,



Lisa Wardley
Chair, NWSAR Committee
Deputy Reeve, Mackenzie County

cc: Northwest Species at Risk Committee
Carolyn Kolebaba, Reeve Northern Sunrise County

