

Northwest Species at Risk Committee: Minutes

**Room 110, Town of High Level Office
High Level, AB**

Tuesday, March 3rd 2020 at 1:00 p.m.

- PRESENT:**
- | | |
|------------------|---|
| Lisa Wardley | Chair, Councillor, Mackenzie County |
| Terry Ungarian | Reeve, County of Northern Lights |
| Jessica Juneau | Councillor, Town of Rainbow Lake (via teleconference) |
| Peter Frixel | Councillor, Clear Hills County (via teleconference) |
| Amber Bean | Deputy Reeve, Clear Hills County (via teleconference) |
| Tanya Lindley | Councillor, Town of Rainbow Lake |
| Cameron Cardinal | Councillor, Mackenzie County |
| Mike Morgan | Councillor, Town of High Level (via teleconference) |
| Eric Jorgensen | Councillor, Mackenzie County (arrived at 1:22 p.m.) |
- REGRETS:**
- | | |
|-----------------|---------------------------------------|
| Crystal McAteer | Vice Chair, Mayor, Town of High Level |
| Linda Halabisky | Councillor, County of Northern Lights |
- ADMINISTRATION:**
- | | |
|--------------|--|
| Hayley Gavin | Regional Land Use and Environmental Project Manager/ Recording Secretary, Town of High Level |
|--------------|--|
- ALSO PRESENT:**
- | | |
|------------------|--|
| Brendan Powell | Councillor, MD of Opportunity (via teleconference) |
| Carolyn Kolebaba | Reeve, Northern Sunrise County (via teleconference) |
| Charles Carstens | Human Resources Manager, Town of High Level (arrived at 3:11 p.m.) |

MOTION

1. Call to Order

Lisa Wardley called the meeting to order at 1:06 p.m.

2. Adoption of the Agenda

20-03-001

MOVED by Terry Ungarian

THAT the agenda be adopted with the following additions:

- Agenda item #9 moves to #17

- 10. Website Updates
- 11. Alberta Trappers Association Rendezvous

CARRIED

3. Adoption of the Minutes

20-03-002

MOVED by Tanya Lindley

THAT the minutes from the January 27th 2020 NWSAR Committee meeting be adopted as presented.

CARRIED

a. Business Arising out of the Minutes

None.

b. Action Item List

20-03-003

MOVED by Cameron Cardinal

THAT NWSAR accepts the Action Item List for information.

CARRIED

4. State of the Region Report (Project #001)

a. Project Update

See agenda package – administration provided project update, with NWSAR discussion.

b. Action Items

See agenda package – administration presented planned Action Items, and NWSAR added additional Action Items.

20-03-004

MOVED by Peter Frixel

THAT NWSAR receives the State of the Region Report Project Update for information, and proceed with the Action Items.

CARRIED

5. Caribou Ranges Research (Project #002)

a. Project Update

See agenda package – administration provided project update, with NWSAR discussion.

b. Alberta Trappers Association Update

A verbal update was provided at the meeting.

c. Action Items

See agenda package – administration presented planned Action Items, and NWSAR added additional Action Items.

20-03-005

MOVED by Amber Bean

THAT NWSAR receives the Caribou Ranges Research Project and Alberta Trappers Association Updates for information, and proceed with the Action Items.

CARRIED

6. NWSAR 2019 Budget Overview

Received for information purposes.

a. Schedule of Expenses

20-03-006

MOVED by Jessica Juneau

THAT NWSAR receives the budget for information, and accepts the schedule of expenses paid from December 8th 2019 until December 31st 2019; totalling \$536.22 as presented.

CARRIED

b. State of the Region Report Budget Overview

Received for information purposes.

7. NWSAR 2020 Budget Overview

a. Schedule of Expenses

20-03-007 **MOVED** by Mike Morgan

THAT NWSAR receives the budget for information, and accepts the schedule of expenses paid from January 1st 2020 until January 31st 2020; totalling \$9,005.54 as presented.

CARRIED

8. RFD: 18th North American Caribou Workshop 2020

20-03-008 **MOVED** by Eric Jorgensen

THAT NWSAR receives the 18th North American Caribou Workshop information, for information.

CARRIED

9. Bistcho Lake Sub-Regional Task Force (SRTF) – Meeting #4 Update

20-03-009 **MOVED** by Jessica Juneau

THAT NWSAR approves administration and CMR Consulting to provide a presentation at the March 12th 2020 Bistcho Sub-Regional Task Force meeting in Edmonton.

CARRIED

20-03-010 **MOVED** by Tanya Lindley

THAT NWSAR receive the Bistcho Lake Sub-Regional Task Force Meeting #4 Update for information.

CARRIED

Tanya Lindley left the meeting at 2:07 p.m. and returned at 2:09 p.m.

Cameron Cardinal left the meeting at 2:09 p.m. and returned at 2:13 p.m.

10. Website Updates

Eric Jorgensen left the meeting at 2:13 p.m.

20-03-011 **MOVED** by Terry Ungarian

THAT NWSAR receives the Website Updates for information.

CARRIED

11. Alberta Trappers Association Rendezvous Update

Eric Jorgensen returned to the meeting at 2:16 p.m.

20-03-012

MOVED by Amber Bean

THAT NWSAR receives Alberta Trappers Association Rendezvous Update for information.

CARRIED

12. Letters Sent and Received

20-03-013

MOVED by Eric Jorgensen

THAT NWSAR sends a letter to the Minister of Environment and Climate Change Canada regarding local municipal representation and involvement on the Wood Buffalo National Park Stakeholder Committee.

CARRIED

13. Committee Member Updates: For Discussion

NWSAR Committee members discussed several items.

Cameron Cardinal left the meeting at 2:52 p.m. and returned at 2:56 p.m.

14. Terms of Reference: For Information

Received for information purposes.

15. Acronyms Reference Page

Received for information purposes.

16. Next Meeting Date(s)

20-03-014

MOVED by Lisa Wardley

❖ Tuesday May 19 2020 @ 11:00am at County of Northern Lights ***(CMR Consulting draft socio-economic report Review Committee members only)***.

❖ Tuesday May 19, 2020 @ 1:00 p.m. at County of Northern of Lights

CARRIED

Carolyn Kolebaba and Brendan Powell left the meeting at 2:58 p.m.

Lisa Wardley recessed the meeting at 2:59 p.m. and reconvened at 3:11 p.m.

17. RFD: In Camera MOU with the Town of High Level

Charles Carstens joined the meeting at 3:11 p.m.

20-03-015

MOVED by Mike Morgan

THAT NWSAR moves in-camera at 3:12 p.m.

CARRIED

Hayley Gavin left the meeting at 3:12 p.m.

20-03-016

MOVED by Eric Jorgensen

THAT NWSAR moves out of camera at 3:24 p.m.

CARRIED

Charles Carstens left the meeting at 3:24 p.m.

Hayley Gavin returned to the meeting at 3:25 p.m.

20-03-017

MOVED by Cameron Cardinal

THAT NWSAR approves amended Memorandum of Understanding alterations and instruct administration to proceed, and further that administration amend the 2020 operating budget to reflect the changes to the salary position.

CARRIED

18. Meeting Adjournment

20-03-018

MOVED by Terry Ungarian

THAT the Northwest Species at Risk Committee meeting be adjourned at 3:30 p.m.

CARRIED

These minutes were adopted this ____ day of _____ 2020.

Lisa Wardley, Chair

APPROVED