

**Northwest Species at Risk Committee: Minutes**

**Town of High Level Room 150 and Online Zoom Meeting  
High Level, AB**

**Thursday, November 5<sup>th</sup> 2020 at 1:00 p.m.**

**PRESENT:** Lisa Wardley Chair, Councillor, Mackenzie County  
Crystal McAteer Vice Chair, Mayor, Town of High Level  
Terry Ungarian Reeve, County of Northern Lights  
Jessica Juneau Councillor, Town of Rainbow Lake (via Zoom)  
Amber Bean Reeve, Clear Hills County (via Zoom)  
Cameron Cardinal Councillor, Mackenzie County (via Zoom)  
Chris Mitchell Deputy Mayor, Town of Rainbow Lake (via teleconference)  
Linda Halabisky Councillor, County of Northern Lights (arrived at 1:21 p.m.)  
Eric Jorgensen Councillor, Mackenzie County (joined the meeting at 1:34 p.m. via Zoom)

**REGRETS:** Peter Frixel Councillor, Clear Hills County  
Mike Morgan Councillor, Town of High Level

**ADMINISTRATION:** Hayley Gavin Land Use and Planning Manager/Recording Secretary, Town of High Level  
Byron Peters Director of Planning and Development/Acting Director of Operations, Mackenzie County

**ALSO PRESENT:** John Moen Councillor, Saddle Hills County (via Zoom)  
Cary Merritt CAO, Saddle Hills County (via Zoom)  
George Duffy Caribou Range Planning Lead, Alberta Environment and Parks (via Zoom)  
Jennifer Renton Integrated Resource Planner, Alberta Environment and Parks (via Zoom)

**MOTION**

**1. Call to Order**

Lisa Wardley called the meeting to order at 1:04 p.m.

**2. Adoption of the Agenda**

**20-11-001**

**MOVED** by John Moen

THAT the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the Minutes**

**20-11-002**

**MOVED** by Crystal McAteer

THAT the minutes from the October 1<sup>st</sup> 2020 NWSAR Committee meeting be adopted as presented.

**CARRIED**

**a. Business Arising out of the Minutes**

None.

**b. Action Item List**

**20-11-003**

**MOVED** by Terry Ungarian

THAT NWSAR accepts the Action Item List for information.

**CARRIED**

**4. Nominations and Elections**

Lisa Wardley turned the Chair over to Byron Peters at 1:07 p.m.

**a. Chair**

Byron Peters presented First Call for nominations for Chair.

Terry Ungarian nominated Lisa Wardley.

Lisa Wardley accepted the nomination.

Byron Peters presented Second Call for nominations for Chair.

Byron Peters presented Third Call for nominations for Chair.

Hearing no other nominations, Lisa Wardley was acclaimed as Chair of Alberta Northwest Species at Risk Committee.

**b. Vice Chair**

Byron Peters presented First Call for nominations for Vice Chair.

Amber Bean nominated Crystal McAteer.

Crystal McAteer accepted the nomination.

Byron Peters presented Second Call for nominations for Vice Chair.

Byron Peters presented Third Call for nominations for Vice Chair.

Hearing no other nominations, Crystal McAteer was acclaimed as Vice Chair of Alberta Northwest Species at Risk Committee.

Byron Peters turned Chair over to Lisa Wardley at 1:16 p.m.

Linda Halabisky arrived at 1:21 p.m.

**5. Agreement for Conservation & Recovery of Woodland Caribou – S11 Conservation Agreement**

Committee members discussed positive and questionable changes that were incorporated into the Final Agreement.

George Duffy and Jennifer Renton joined the meeting at 1:29 p.m.

Eric Jorgensen joined the meeting at 1:34 p.m.

**6. Delegation: Regional Access Management Planning (GOA at 1:30 p.m.)**

George Duffy and Jennifer Renton provided a verbal presentation and a virtual tour of the Access Management Planning portal. A discussion followed with questions regarding recommendations from the Bistcho Sub-Regional Task Force work.

George Duffy and Jennifer Renton left the meeting at 2:33 p.m.

20-11-004

**TABLED** by Linda Halabisky

That NWSAR works with AEP and local stakeholders on the Access Management Plan for the Bistcho Sub-Regional Planning Area.

**CARRIED**

**7. State of the Region Report (Project #001)**

**a. Project Update**

See agenda package – Administration provided project update, with NWSAR discussion.

**b. Project Budget Update**

See agenda package – Administration provided project update, with NWSAR discussion.

**20-11-005**

**MOVED** by Amber Bean

That NWSAR members who participate in additional meetings via Zoom for the State of the Region Report project are compensated from NWSAR's State of the Region Report project budget.

**CARRIED**

**c. Action Items**

See agenda package – Administration presented planned Action Items, and NWSAR added additional Action Items.

**20-11-006**

**MOVED** by Crystal McAteer

THAT NWSAR receives the State of the Region Report Project and Budget Update for information, and proceed with the Action Items.

**CARRIED**

**8. Caribou Ranges Research (Project #002)**

**a. Project Update**

See agenda package – Administration provided project update, with NWSAR discussion.

**b. Alberta Trappers Association Update**

None.

**c. Project Budget Update**

See agenda package – Administration provided project update, with NWSAR discussion.

**d. Action Items**

See agenda package – Administration presented planned Action Items, and NWSAR added additional Action Items.

20-11-007

**MOVED** by Jessica Juneau

THAT NWSAR receives the Caribou Ranges Research Project and Budget Updates for information, and proceed with the Action Items.

**CARRIED**

**9. NWSAR 2020 Budget Overview**

Received for information purposes.

**a. Schedule of Expenses**

20-11-008

**MOVED** by Eric Jorgensen

THAT NWSAR receives the budget for information, and accepts the schedule of expenses paid from September 1<sup>st</sup> until September 30<sup>th</sup> 2020; totalling \$28.00 as presented.

**CARRIED**

**10. Bistcho Lake Sub-Regional Task Force (SRTF) – Update**

Expected delivery of the Bistcho Sub-Regional Plan for public input and engagement is January 2021.

**11. Letters Sent and Received**

- Minister of Justice and Solicitor General – SOR Report.
- Minister of Children’s Services – SOR Report.

**12. Committee Member Updates: For Discussion**

NWSAR Committee members discussed several items.

**13. Terms of Reference: For Information**

Received for information purposes.

**14. Acronyms Reference Page**

Received for information purposes.

**15. Next Meeting Date(s)**

20-11-009

**MOVED** by Lisa Wardley

❖ Doodle Poll will be circulated for January 2021 meeting.

**CARRIED**

**16. Meeting Adjournment**

20-11-010

**MOVED** by Cameron Cardinal

THAT Alberta Northwest Species at Risk Committee meeting be adjourned at 4:08 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

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Lisa Wardley, Chair

APPROVED