

**Northwest Species at Risk Committee: Minutes**

**Room 110 – Town of High Level Office  
Online Zoom Meeting**

**Tuesday, June 29<sup>th</sup> 2021 at 1:00 p.m.**

**PRESENT:** Lisa Wardley Chair, Councillor, Mackenzie County  
Crystal McAteer Vice Chair, Mayor, Town of High Level  
Terry Ungarian Reeve, County of Northern Lights (via Zoom)  
Amber Bean Reeve, Clear Hills County (via Zoom)  
Chris Mitchell Deputy Mayor, Town of Rainbow Lake (via Zoom)  
Eric Jorgensen Councillor, Mackenzie County (via Zoom)  
Cameron Cardinal Councillor, Mackenzie County – arrived at 1:17 p.m.  
Linda Halabisky Councillor, County of Northern Lights  
Keith Hutchinson Councillor, Town of Manning (via Zoom)  
Mike Morgan Councillor, Town of High Level (via Zoom)

**REGRETS:** Peter Frixel Councillor, Clear Hills County  
Jessica Juneau Councillor, Town of Rainbow Lake

**ADMINISTRATION:** Hayley Gavin Land Use and Planning Manager/Recording Secretary, Town of High Level  
Byron Peters Deputy CAO, Mackenzie County

**ALSO PRESENT:** John Moen Councillor, Saddle Hills County  
Terry Batt Director North Zone, Alberta Trappers Association – arrived at 1:16 p.m.

**MOTION 1. Call to Order**

Lisa Wardley called the meeting to order at 1:03 p.m.

**2. Adoption of the Agenda**

**21-06-001** **MOVED** by Crystal McAteer

THAT the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the Minutes**

**21-06-002** **MOVED** by Linda Halabisky

THAT minutes from the May 18<sup>th</sup> 2021 NWSAR Committee meeting be adopted as presented.

**CARRIED**

**a. Business Arising out of the Minutes**

None.

**b. Action Item List**

**21-06-003**

**MOVED** by Crystal McAteer

THAT NWSAR sends a letter to Minister Nixon (ccing the AEP sub-regional planning ADM and staff) regarding the importance of the development of the Regional Access Management Plan for the Bistcho Sub-Regional Plan.

**CARRIED**

**21-06-004**

**MOVED** by Terry Ungarian

THAT NWSAR accepts the Action Item List for information.

**CARRIED**

**4. NWSAR 2021 Budget Overview**

**a. Schedule of Expenses**

**21-06-005**

**MOVED** by Terry Batt

THAT NWSAR accepts the Schedule of Expenses paid from May 9<sup>th</sup> 2021 up until June 5<sup>th</sup> 2021; totalling \$14,892.74, as presented.

**CARRIED**

**5. Bistcho Lake Sub-Regional Draft Plan**

NWSAR Committee members discussed several concerns with the Bistcho Sub-Regional Draft Plan.

**a. NWSAR Response to Bistcho SRP**

Received for information purposes.

**b. Mackenzie County Response to Bistcho SRP**

Received for information purposes.

**6. Caribou Ranges Research (Project #002)**

**a. Project Update**

See agenda package.

**b. Alberta Trappers Association Update**

21-06-006

**MOVED** by Linda Halabisky

THAT NWSAR asks ABMI to provide a presentation at the Alberta Trappers Association Grand Opening on the Year 1 data analysis of the wildlife monitoring portion of the project, with all associated costs coming from NWSAR's operating budget.

**CARRIED**

**c. Project Budget Update**

See agenda package.

**d. Action Items**

See agenda package.

21-06-007

**MOVED** by Eric Jorgenson

THAT NWSAR receives the Caribou Ranges Research Project, ATA and Budget Updates for information, and proceed with the Action Items.

**CARRIED**

**7. State of the Region Report (Project #001)**

**a. Project Update**

See agenda package.

**b. Project Budget Update**

See agenda package.

**c. Action Items**

See agenda package.

**21-06-008**

**MOVED** by Crystal McAteer

THAT NWSAR shares the Final 2021 State of the Region Report with Nicholls Applied Management, NWSAR Committee Voting and Associated member municipalities, and upload to NWSAR website.

**CARRIED**

**8. Letters Sent and Received**

None.

**9. Committee Member Updates: For Discussion**

NWSAR Committee members discussed several items.

Amber Bean left the meeting at 2:56 p.m.

**10. Terms of Reference: For Information**

Received for information purposes.

**11. Acronyms Reference Page**

Received for information purposes.

**12. Next Meeting Date(s)**

**21-06-009**

**MOVED** by Lisa Wardley

- ❖ Wednesday September 29<sup>th</sup> @ 1:00 p.m. at Town of High Level Office and Via Zoom.

**CARRIED**

**13. Meeting Adjournment**

**21-06-010**

**MOVED** by Eric Jorgenson

THAT Alberta Northwest Species at Risk Committee meeting be adjourned at 3:10 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_ day of \_\_\_\_\_ 2021.

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Lisa Wardley, Chair

APPROVED