
Alberta Northwest Species at Risk Committee: Minutes

Online Zoom Meeting

Thursday, November 18th 2021 at 12:00 p.m.

PRESENT: Lisa Wardley Chair, Councillor, Mackenzie County
Crystal McAteer Vice Chair, Mayor, Town of High Level
Linda Halabisky Councillor, County of Northern Lights
Terry Ungarian Reeve, County of Northern Lights
Amber Bean Reeve, Clear Hills County
Chris Mitchell Deputy Mayor, Town of Rainbow Lake
Cameron Cardinal Councillor, Mackenzie County
Boyd Langford Deputy Mayor, Town of High Level
Garry Smith Councillor, Mackenzie County – Arrived at 12:12pm

REGRETS: Jason Ruecker Councillor, Clear Hills County
Don Werner Councillor, Town of Rainbow Lake

ADMINISTRATION: Hayley Gavin Land Use & Planning Manager/Recording Secretary, Town of High Level

ALSO PRESENT: Terry Batt Director North Zone, Alberta Trappers Association – Arrived at 12:12pm

MOTION

1. Call to Order

Lisa Wardley called the meeting to order at 12:08 p.m.

2. Adoption of the Agenda

21-11-001

MOVED by Terry Ungarian

THAT the agenda be adopted as presented.

CARRIED

3. Adoption of the Minutes

21-11-002

MOVED by Cameron Cardinal

THAT minutes from the September 29th 2021 NWSAR Committee meeting be adopted as presented.

CARRIED

21-11-003

MOVED by Amber Bean

THAT minutes from the October 14th 2021 NWSAR Committee meeting be adopted as presented.

CARRIED

a. **Business Arising from the Minutes**

None.

b. **Action Item List**

21-11-004

MOVED by Amber Bean

THAT NWSAR accepts the Action Item List for information.

CARRIED

4. **NWSAR 2021 Budget Overview**

21-11-005

MOVED by Lisa Wardley

THAT NWSAR's budget overview be tabled until the next NWSAR meeting.

CARRIED

a. **Schedule of Expenses**

21-11-006

MOVED by Linda Halabisky

THAT NWSAR accepts the Schedule of Expenses paid from September 12th 2021 up until October 23rd 2021; totalling \$4.00, as presented.

CARRIED

b. **Anticipated Balance Brought Forward to 2022**

See agenda package.

c. **Committee Expenses 2022 and 2023 (DRAFT)**

21-11-007

MOVED by Amber Bean

THAT NWSAR establish an ad-hoc committee to undertake 2022 and 2023 financial planning for NWSAR – appointing Amber Bean, Crystal McAteer, Linda Halabisky and Lisa Wardley as the ad-hoc committee representatives.

CARRIED

21-11-008

MOVED by Crystal McAteer

THAT NWSAR amend Resolution #21-10-005 to host two online events on Thursday January 27th 2022 (one in the afternoon and one in the evening).

CARRIED

Garry Smith left the meeting at 12:48 p.m.

5. State of the Region Report Project

a. Project Update

No updates to provide at this time.

b. Project Budget Update

See agenda package.

c. Action Items

See agenda package.

21-11-009

MOVED by Crystal McAteer

THAT NWSAR revise Resolution #21-09-006 and develop a one-pager highlighting the key findings of the State of the Region Report, and mail one-pagers to government departments and stakeholders.

CARRIED

21-11-010

MOVED by Cameron Cardinal

THAT NWSAR receives the State of the Region Report Project for information and proceed with the Action Items.

CARRIED

6. Caribou Ranges Research Project

a. Project Update

See agenda package.

b. Alberta Trappers Association Update

Verbal update provided at the meeting.

c. Project Budget Update

See agenda package.

d. Action Items

See agenda package.

21-11-011

MOVED by Boyd Langford

THAT NWSAR receives the Caribou Ranges Research Project for information and proceed with the Action Items.

CARRIED

Chris Mitchell left the meeting at 12:54 p.m.

7. RFD: MOU with Town of High Level

21-11-012

MOVED by Crystal McAteer

THAT NWSAR tables the draft “Amending Agreement Two” to the Memorandum of Understanding with Town of High Level, and finalize by an email vote, to be ratified at the next NWSAR meeting.

CARRIED

8. RFD: NWSAR Administration Compensation Policy – (DRAFT)

21-11-013

MOVED by Terry Ungarian

THAT NWSAR approves the NWSAR Administrative Compensation Policy as amended.

CARRIED

9. NWSAR-ABMI Joint Presentation Slides – (DRAFT)

21-11-014 **MOVED** by Cameron Cardinal

THAT NWSAR tables the NWSAR-ABMI joint presentation slides until the next NWSAR meeting.

CARRIED

10. Letters (Sent and Received)

21-11-015 **MOVED** by Terry Ungarian

THAT NWSAR accept all letters for information.

CARRIED

11. Committee Member Updates

21-11-016 **MOVED** by Crystal McAteer

THAT NWSAR provide any relevant data to Parks Canada for their hydrology / flow model and decision support tools study, with a disclaimer that NWSAR Committee and all other project partners are credited as data providers, and a financial donation from Parks Canada is welcome.

CARRIED

21-11-017 **MOVED** by Amber Bean

THAT NWSAR contributes all relevant ARU data to Erin Bayne's analytical model study regarding wolf relationships to habitat and disturbance, in comparison to the camera models, with NWSAR being credited as a data contributor, and that ABMI shares project updates and final results throughout the life of the study.

CARRIED

Crystal McAteer left the meeting at 1:22 p.m.

12. Terms of Reference

Received for information purposes.

13. Acronyms Reference Page

Received for information purposes.

14. Next Meeting Dates

21-11-018

MOVED by Lisa Wardley

❖ Tuesday January 18th 2022 at 1:00 p.m. via Zoom.

CARRIED

15. Meeting Adjournment

21-11-019

MOVED by Linda Halabisky

THAT Alberta Northwest Species at Risk Committee meeting be adjourned at 1:35 p.m.

CARRIED

These minutes were adopted this _____ day of _____ 2022.

Lisa Wardley, Chair

APPROVED